

# PORT OF COUPEVILLE

PO Box 577, 24 Front Street, Coupeville, WA 98239  
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## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Coupeville Masonic Lodge  
804 North Main, Coupeville, Washington 98239

**Wednesday January 13, 2016 at 10 a.m.**

### AGENDA DRAFT

#### **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES** -- December 9, 2015, Regular Meeting  
December 23, 2015, Special Meeting

#### **PRESENTATIONS**

Welcome: Commissioner William Bell  
Terri Ann Campbell, Accountant

#### **REPORTS**

Executive Director's Report -- Forrest Rambo

- Port Administration and General Operations
  - Vendor/supplier accounts, credit card (also Commissioner discussion)
  - Public Records Request
  
- Coupeville Wharf/Marina Operations
  - Stolen life ring/security system upgrade
  - Wharf Substructure Assessment
    - Review copy to be available in POC office
  
- Greenbank Farm Transition Highlights
  - Staffing
  - Office move, utility and services transfers
  - Event issues (also Commissioner Discussion)

#### **OLD / UNFINISHED BUSINESS**

- Agreement with Shore Stewards (Former Beachwatchers)

**(over)**

## **NEW BUSINESS/COMMISSIONER DISCUSSION**

- Discuss Resolution Amending Bylaws “Article VIII – Order of Business”
  - Revising the order of business and allowing additional public input
- Greenbank Farm Operations and Marketing
  - Greenbank Farm logo
  - Website Development
- Possible Committee Assignments

## **PUBLIC INPUT**

Limited to two minutes per speaker

(If you wish to speak, regarding items on or not on the agenda, please sign in and provide your name and address for the public record.)

## **CLOSE PUBLIC INPUT -- RETURN TO PUBLIC MEETING**

### **COMMITTEE REPORTS:**

- COG, TPO and EDC
- GF Liaison, CSA, WPPA Legislative Committee
- MRC and PSP

### **ADMINISTRATIVE ACTIONS and ANNOUNCEMENTS**

- Approval of Monthly Financial Statement ending October 30, 2015  
(Edwards & Associates)
- Approval of Monthly Financial Statement ending November 30, 2015  
(Edwards & Associates)
- Approval of current vouchers as presented (Edwards & Associates)

#### **Next regular meeting**

Wednesday February 10, 2016 at 10 a.m.

at the

**Coupeville Masonic Lodge 804 North Main  
Coupeville, Washington 98239**

#### **ADJOURN**

Posted to:

Port of Coupeville website – [www.portofcoupeville.org](http://www.portofcoupeville.org)

United States Post Office – Coupeville, Washington

Email : Editor, Whidbey Examiner – [mhansen@whidbeynewsgroup.com](mailto:mhansen@whidbeynewsgroup.com) Town of Coupeville – [clerktreasurer@townofcoupeville.org](mailto:clerktreasurer@townofcoupeville.org)