

PORT OF COUPEVILLE

PO Box 577, 24 Front Street, Coupeville, WA 98239
New Office at Greenbank Farm
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Coupeville Masonic Lodge
804 North Main, Coupeville, Washington 98239

Wednesday February 10, 2016 at 10 a.m.

AGENDA DRAFT

CALL TO ORDER and PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES --- January 13, 2016, Regular Meeting
January 27, 2016, Special Meeting

PRESENTATIONS --- Terri Campbell, regarding accounting services

REPORTS

Executive Director's Report -- Forrest Rambo

- Port Administration and General Operations
 - Operating needs, staff, office equipment, monitoring systems
- Coupeville Wharf/Marina Operations
 - Wharf Substructure Assessment --- Options & costs
 - Fuel line replacement issues
 - Kim's Café heating
- Greenbank Farm Operations
 - Staffing, space, supporting logistics, supporting systems
 - Deferred facilities maintenance issues
 - Volunteers and committees, feedback on Special Meeting
 - Event/marketing issues (also elsewhere on agenda)

OLD / UNFINISHED BUSINESS

- Approve Amending Bylaws "Article VIII -- Order of Business"
 - Resolution #208 **(Note: Begins with next meeting)**
- Approve Credit Card Policy and Procedure
 - Resolution #209
- Greenbank Farm Operations, Events and Marketing
 - Events issues
 - Greenbank Farm logo
 - Website Development

(OVER)

NEW BUSINESS/COMMISSIONER DISCUSSION

- Need for additional Special Meeting(s)
- Accepting Donations for Port Operations and Properties
- Creating a “Business Development” account
- Proposal from “SUVA” for operations at Coupeville Wharf
- Proposal for Don Stewart Memorial Bench

PUBLIC INPUT

- **Limited to two minutes per speaker**
(Note: future meetings will have ample opportunity for public input.)
(If you wish to speak, regarding items on or not on the agenda,
please sign in and provide your name and address for the public record.)

CLOSE PUBLIC INPUT -- RETURN TO PUBLIC MEETING

COMMITTEE REPORTS:

- COG, EDC
- GBF Liaison, CSA, WPPA Legislative Committee
- MRC, PSP
- Marketing

ADMINISTRATIVE ACTIONS and ANNOUNCEMENTS

- Approval of Monthly Financial Statement ending December 31, 2015 and 2016 Year End Report (Edwards & Associates)
- Approval of current vouchers as presented (Terri Campbell)

Next regular meeting
Wednesday March 9, 2016 at 10 a.m.
at the
Coupeville Masonic Lodge 804 North Main
Coupeville, Washington 98239

ADJOURN

Posted to:

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