

PORT OF COUPEVILLE

Mailing address: PO Box 577 Coupeville, WA 98239
New office at Greenbank Farm
765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Coupeville Masonic Lodge 804 North Main Coupeville, WA 98239

Wednesday, August 10, 2016, at 10 a.m.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE: Meeting was called to order at 10:00am by Commissioner Diamanti at the Coupeville Masonic Lodge, 804 North Main, Coupeville, Washington 98239, followed by the Pledge of Allegiance.

2. ROLL CALL: Commissioners Mike Diamanti. John Mishasek, William Bell present

Staff Present: Forrest Rambo, Executive Director,
Damon Stadler, Facilities Maintenance Manager
Kristi O'Donnell, Events Coordinator
Orion Gudgell, Administrative Assistant

3. CHANGES TO AGENDA-None

4. PUBLIC COMMENT

A motion was made, seconded and passed unanimously to view the 2016 Accounting binders from Jones and Associates that had been brought to the meeting.

NOTE: Time was taken from the meeting so that the Commissioners could inspect the 2016 Accounting binders.

5. CONSENT AGENDA-

5.1 Approve financial statements for June 2016

Action: Motion made, seconded and unanimously passed to approve financial statement for June 2016

5.2 Approve Current Vouchers as presented

Vouchers #08-01 through #08-11 for a total amount of: \$2,894.74

Action: Motion made, seconded and unanimously passed to approve current vouchers as presented.

PUBLIC COMMENT

5.3 Approve minutes of July 13 Regular Meeting

NOTE: The Commissioners did not approve 5.3 Minutes of July 13, 2016. A revised draft is to be presented in a future Port of Coupeville meeting.

5.4 Approve and Sign Letters Thanking Individuals and Groups for Donations

ACTION: Motion made, seconded and passed unanimously to approve agenda items 5.1, 5.2 and 5.4.

6. PRESENTATIONS-None

7. EXECUTIVE DIRECTOR'S REPORT-Forrest Rambo

- Port Administration and General Operations
- Coupeville Wharf /Marina Operations
 - Moorage buoys
- Greenbank Farm
- Marketing and Events Update-Kristi O'Donnell

PUBLIC COMMENT:

RECESS: 5 minute recess called at 12:18.

Meeting resumed at 12:23pm

8. UNFINISHED BUSINESS

- **2017 Budget**
- **Revenues: Multi year comparison and 2017 projections.**

9. NEW BUSINESS/COMMISSIONER DISCUSSION

10. PRESIDING OFFICERS REPORT

11. COMMISSIONER COMMENTS/COMMITTEE REPORTS

12. EXECUTIVE SESSION

12.1 Personnel Matters

--After 20 minutes in Executive Session no Actions were taken and Commissioners resumed meeting.

13. PUBLIC COMMENT

14. ADJOURN--Meeting adjourned at 1:45.

**NEXT REGULAR MEETING
WEDNESDAY, SEPTEMBER 14, 2016 at 10am
Coupeville Masonic Lodge 804 North Main
Coupeville, WA 98239**

The Board of Commissioners approved the foregoing Minutes on December 14th, 2016.

William Bell

John Mishasek