

PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday February 14th, 2017 at 10 AM Masonic Lodge, 804 North
Main Street, Coupeville WA 98239

Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM

AGENDA

1. **WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
2. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CHANGES TO AGENDA –**
5. **COMMISSIONER ACTION:**
 - 5.1 Approval of minutes, payroll, and vouchers.
6. **PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Clerk prior to speaking.*
7. **FINANCIAL UPDATE**
 - 7.1 Financial statement through December 2017
8. **EXECUTIVE DIRECTOR REPORT**
9. **OLD BUSINESS**
 - 9.1 Action: Approve Resolution #250 New Updated Comprehensive Scheme
 - 9.2 Discussion: Strategic Planning Workshop(s) to Support Comp Scheme (Commissioner Bell)
 - 9.3 Action: Approve New POC Logo
 - 9.4 Action: Approve Cell Phone Stipend of \$40/Month for Brian Hutchins and new Employee Handbook insert (Updated resolution to Employee Handbook at next meeting)
 - 9.5 Action: B & O Tax Contribution Amount for Coupeville Historic Waterfront Association

- 9.6 Discussion: Prospective Tax Levy Lift for November 2018
- 9.7 Discussion: Fundraiser for Barn A Roof Repair "Raise The Roof"
- 9.8 Action: Sick Leave Carryover Limit Policy for POC (Updated resolution to Employee Handbook at next meeting)
- 9.9 Discussion: Moving Executive Assistant to 30 hours per week

10. NEW BUSINESS

- 10.1 Introduction: Kiosk signage switching to accommodate ELNHR and new wharf signage
- 10.2 Introduction: Greenbank Farm signage, Wonn Road Entrance, Joe Gunn
- 10.3 Action: Board President signature on Stonebridge Environmental Septic Maintenance contract
- 10.4 Discussion: Approval for matching a grant from ELNHR for wharf roof construction and window repair

11. PRESIDING OFFICER'S REPORT

12. COMMITTEE REPORTS

13. ADJOURN

Next regular meeting: Wednesday, March 14th, 2017, 10 AM at 765 Wonn Road, Suite E, Jim Davis House, Greenbank, WA

Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at 9:45 AM.

**Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – mhansen@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org**

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