



# PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
Telephone: (360) 222-3151, Fax: (360) 222-3484

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Wednesday March 14<sup>th</sup>, 2018 at 10 AM 765 Wonn Road, Suite E, Jim  
Davis House, Greenbank, WA 98239**

**Per Port of Coupeville Resolution 224, the regular meeting of the Board  
of Commissioners will be preceded by a work session at 9:45 AM**

### AGENDA

- 1. WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
- 2. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CHANGES TO AGENDA**
- 5. COMMISSIONER ACTION:**
  - 5.1 Approval of minutes, payroll, and vouchers.
- 6. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Clerk prior to speaking.*
- 7. FINANCIAL UPDATE**
  - 7.1 Financial statement through January 2018
- 8. EXECUTIVE DIRECTOR REPORT**

## **9. OLD BUSINESS**

- 9.1 Action: Approve Resolution #251 Tax Levy Lid Lift for November 2018
- 9.2 Action: Increasing Executive Assistant to 30 hours per week when needed
- 9.3 Action: Sick Leave Carryover Limit Policy for POC (New Updated Resolution 237-1A)
- 9.4 Discussion: Kiosk signage switching to accommodate ELNHR and new wharf signage
- 9.5 Discussion: Greenbank Farm signage, Wonn Road Entrance
- 9.6 Discussion: Update on grant applications and strategies
- 9.7 Discussion: Update on Wharf Design Committee

## **10. NEW BUSINESS**

- 10.1 Discussion: Renting of office space in the Jim Davis House
- 10.2 Action: Approve Resolution #252 Appointment of Investment and Auditing Officers

## **11. PRESIDING OFFICER'S REPORT**

## **12. COMMITTEE REPORTS**

## **13. ADJOURN**

**Next regular meeting: Wednesday, April 11th, 2018, 10 AM at Masonic Lodge, 804 North Main Street, Coupeville WA**

**Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at 9:45 AM.**

**Posted to: Port of Coupeville Web Page -- [www.portofcoupeville.org](http://www.portofcoupeville.org)  
United States Post Office – Coupeville & Greenbank, Washington  
Whidbey News Times – [mhansen@whidbeynewsgroup.com](mailto:mhansen@whidbeynewsgroup.com)  
Town of Coupeville – [clerktreasurer@townofcoupeville.org](mailto:clerktreasurer@townofcoupeville.org)**

**3.12.2018/V3**