



PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Wednesday, October 10th, 2018, 10 AM at Masonic Lodge, 804 North
Main Street, Coupeville WA 98239**

**Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM**

AGENDA

- 1. WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
- 2. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CHANGES TO AGENDA**
- 5. COMMISSIONER ACTION:**
 - 5.1 Approval of minutes, payroll, and vouchers.
- 6. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Clerk prior to speaking.*
- 7. FINANCIAL UPDATE**
 - 7.1 Financial Statement Through August 2018
 - 7.2 2019 Preliminary Budget

8. EXECUTIVE DIRECTOR REPORT

9. OLD BUSINESS

- 9.1 Discussion: Additional Fee Schedule for Events
- 9.2 Discussion: Farming Program Update Lavender Wind
- 9.3 Discussion: Executive Director Guidelines for:
 - Lease agreements
 - Work Orders
 - MOU's
 - Contracts under \$5000
 - Contracts over \$5000
- 9.4 Discussion: Adding One (1) PTE for Levy Lift Support

10. NEW BUSINESS

- 10.1 Introduction: Seaside & Sylvan Lease 5-Year
- 10.2 Introduction: Harbor Master 90-Day Notice and Hiring Strategy
- 10.3 Introduction: Moorage Fees Update for 2019
 - New Proposed Check Out Time Noon Instead of 1 PM
 - Temporary Tie-Up Fees by L.O.W.
 - 0' – 29' = \$5
 - 30' – 50' = \$10
 - Over 50' = \$20

11. PRESIDING OFFICER'S REPORT

12. COMMITTEE REPORTS

13. ADJOURN

**Next regular meeting: Wednesday November 14th, 2018 at 10 AM 765 Wonn Road, Suite E,
Jim Davis House, Greenbank, WA 98253**

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9:45 AM.**

**Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org**

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