

# PORT OF COUPEVILLE

ISLAND COUNTY, WASHINGTON

RESOLUTION NO #268-B

A RESOLUTION of the Board of Commissioners of the Port of Coupeville, Island County, Washington, to appoint investment and auditing officers and update prior Resolution #268-A with an effective date of July 1, 2022. Resolution #268-A will be updated to Resolution #268-B.

WHEREAS, there frequently exist in the accounts of the Port of Coupeville funds that are not required for immediate expenditures, and which the Board of Commissioners consider it prudent to invest in the manner prescribed by RCW 36.29.020, and

WHEREAS, the timing of such investments does not necessarily coincide with the regularly scheduled meetings of the Commission at which investments might be addressed and timely decisions could enhance investment returns, and

WHEREAS, RCW 42.24.080 requires that all claims presented to a municipal corporation for materials provided or services rendered shall be authenticated and certified by an elected or appointed auditing officer prior to payment, and

WHEREAS, the Board of Commissioners has retained the Bookkeeping and Accounting services of Dawn Wilson, Branch Business Services, Inc,

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Coupeville, Island County, Washington that Dawn Wilson and Mindy Grove of Branch Business Services, Inc., Washington and Chris Michalopoulos, Executive Director of the Port of Coupeville, Greenbank, Washington are hereby appointed Investment Officers for this Port, and are empowered to commit funds from the accounts of the Port for investment with the Island County Treasurer for such periods as they consider prudent in consideration of the obligation and expenditure requirements of the Port;

FURTHERMORE, the Board of Commissioners of the Port of Coupeville, Island County, Washington appoints Dawn Wilson of Branch Business Services, Inc., as Auditing Officer and Chris Michalopoulos, Port of Coupeville Executive Director as Alternate Auditing Officer; and Kelly Webb, Port of Coupeville as Secondary Alternate Auditing Officer for the Port of Coupeville.

ADOPTED by the Board of Commissioners of the Port of Coupeville at the regular public meeting thereof held this 22<sup>nd</sup> day of June 2022 and duly authenticated in open session by the signatures of the Commissioners being present and voting.

Port Resolution No. 268-A is hereby updated to Port Resolution No. 268-B.

  
JOHN MISHASEK (Jun 23, 2022 09:38 PDT)

**John Mishasek**

  
Patrick Kennedy (Jun 23, 2022 14:34 PDT)

**Patrick Kennedy**

  
David Day (Jun 23, 2022 09:05 PDT)

**David Day**

Attest: This 22<sup>nd</sup> day of June 2022   
Chris Michalopoulos (Jun 23, 2022 08:45 PDT)

**Chris Michalopoulos**

# Resolution #268-B - Auditing Officer and Alternates

Final Audit Report

2022-06-23

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