

# PORT OF COUPEVILLE

Mailing address: PO Box 577, Coupeville, WA 98239

New Office at Greenbank Farm

765 Wonn Road, Greenbank

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## **SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**

Coupeville Masonic Lodge 804 North Main, Coupeville, Washington 98239

**Thursday June 23, 2016 at 10 a.m.**

### **AGENDA**

#### **1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

#### **2. ROLL CALL**

#### **3. CHANGES TO AGENDA**

#### **4. PUBLIC COMMENT**

If you wish to speak, regarding items on or not on the agenda, please sign in and provide your name and address for the public record. Each person has 3 minutes to comment – Secretary will signal at 2 min 30 sec.

#### **5. CONSENT AGENDA**

5.1 Approve current vouchers as presented

5.2 Approve minutes of April 13, 2016 Regular Meeting

5.3 Approve and sign letters thanking individuals and groups for donations

#### **6. PRESENTATIONS – None scheduled**

#### **7. EXECUTIVE DIRECTOR'S REPORT -- Forrest Rambo**

##### **7.1 Port Administration and General Operations**

- Rural Economic Development funding past projects update
- Telephones and computer system update

##### **7.2 Coupeville Wharf/Marina Operations**

- Wharf display status
- Fuel dispenser re-calibration
- Mooring buoy issues

##### **7.3 Greenbank Farm**

- Marketing and Events – Kristi O'Donnell  
Bookings and projected revenues update  
Greenbank Farm .com and website related items
- Transition Issues—Organic Certification

(OVER)

**8. UNFINISHED BUSINESS**

- 8.1 Approve Resolution #217, Establishing bank account for payroll direct deposit payments
- 8.2 "SUVA" Memorandum of Understanding (MOU) and operating issues

**9. NEW BUSINESS/COMMISSIONER DISCUSSION**

**Format: Presentation, Commission deliberation, public comment, action**

- 9.1 Begin budget development
  - Requirements relative to budget development
  - Multi-year comparison summary
  - Discuss approach

**10. PRESIDING OFFICER'S REPORT**

**11. COMMISSIONER COMMENTS/COMMITTEE REPORTS**

**12. EXECUTIVE SESSION (if required)**

**13. PUBLIC COMMENT**

**14. ADJOURN**

**Next regular meeting**

**Wednesday July 13, 2016 at 10 a.m.**

**Coupeville Masonic Lodge 804 North Main  
Coupeville, Washington 98239**

**Posted to:**

**United States Post Office – Coupeville, Washington**

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