

PORT OF COUPEVILLE

Mailing address: PO Box 577, Coupeville, WA 98239

New Office at Greenbank Farm

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MEETING OF THE BOARD OF COMMISSIONERS

Coupeville Masonic Lodge 804 North Main, Coupeville, Washington 98239

Wednesday July 13, 2016 at 10 a.m.

AGENDA DRAFT

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CHANGES TO AGENDA

4. PUBLIC COMMENT

If you wish to speak, regarding items on or not on the agenda, please sign in and provide your name and address for the public record. Each person has 3 minutes to comment – Secretary will signal at 2 min 30 sec.

5. CONSENT AGENDA

- 5.1 Approve monthly financial report for May 2016
- 5.2 Approve current vouchers as presented
- 5.3 Approve minutes of April 28, 2016 Special Meeting

6. PRESENTATIONS – None scheduled

7. EXECUTIVE DIRECTOR'S REPORT -- Forrest Rambo

7.1 Port Administration and General Operations

- Rural Economic Development funding past projects update
- Telephones and computer system update

7.2 Coupeville Wharf/Marina Operations

- Wharf display status
- Fuel dispenser re-calibration
- Mooring buoy issues
- "SUVA" Memorandum of Understanding (MOU) and operating issues
- Situation and Operation Assessment of 2 July 2016

7.3 Greenbank Farm

- Marketing and Events – Kristi O'Donnell
 - Bookings and projected revenues update
 - Greenbank Farm .com and website related items
- Transition Issues—Organic Certification, Barn D propane tank

(OVER)

8. UNFINISHED BUSINESS

8.1 Continue budget development discussion

- 2015 Budget versus Actual
- 2016 Budget versus Actual to date
- Requirements relative to budget development
 - Staffing, Space, Supporting Logistics, Supporting Systems

9. NEW BUSINESS/COMMISSIONER DISCUSSION

Format: Presentation, Commission deliberation, public comment, action

9.1 Approve Resolution #218 “Revision to Order of Business” to include pre-meeting workshops

10. PRESIDING OFFICER’S REPORT

11. COMMISSIONER COMMENTS/COMMITTEE REPORTS

12. EXECUTIVE SESSION

- 12.1 Personnel matter
- 12.2 Possible litigation

13. PUBLIC COMMENT

14. ADJOURN

Next regular meeting
Wednesday August 10, 2016 at 10 a.m.

Coupeville Masonic Lodge 804 North Main
Coupeville, Washington 98239

Posted to:

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