

# PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
Telephone: (360) 222-3151, Fax: (360) 222-3484

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday June 14<sup>th</sup>, 2017 at 10 AM  
Masonic Lodge at 804 Main Street North, Coupeville, WA

**Per Port of Coupeville Resolution 224, the regular meeting of the Board of Commissioners will be preceded by a work session at 9:45 AM**

### AGENDA

1. **WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
2. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CHANGES TO AGENDA**
5. **COMMISSIONER ACTION:**
  - 5.1 Approval of minutes, payroll, and vouchers.
6. **PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Clerk prior to speaking.*
7. **FINANCIAL UPDATE**
  - 7.1 Annual Report has been filed
  - 7.2 2017 / 2018 Budget
  - 7.2 Financial statement through May 2017
8. **STAFF REPORTS**
9. **OLD BUSINESS**
  - 9.1 Proposals for Greenbank Farm Signage
  - 9.2 Comprehensive Plan Update

## **10. NEW BUSINESS**

- 10.1 Approve: Contractor for heat pump installment Unit B-101
- 10.2 Approve: Resolution 236, Transfer of funds from maintenance to trust account
- 10.3 Introduce: First draft POC Employee Handbook
- 10.4 Approve: Utilization of Jason Joiner (Windermere) to advertise and gather options for leasing unit C-103
- 10.5 Discussion: Facilities Maintenance Employment Search

## **11. PRESIDING OFFICER'S REPORT**

## **12. COMMITTEE REPORTS**

## **13. EXECUTIVE SESSION (11:30 AM)**

- 13.1** To discuss with legal counsel representing the agency matters relating to litigation or potential litigation (RCW 42.30.110i)

## **14. ADJOURN**

**Next regular meeting: Wednesday, July 12th, 2017 at 10 AM at Barn A, Greenbank Farm, Greenbank WA 98253, WA. Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at 9:45 AM**

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