

**PORT OF COUPEVILLE**  
PO BOX 577  
COUPEVILLE, WA 98239

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**June 23, 2016**

**MINUTES**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE:**

- The regular meeting was called to order at 10:00 a.m. by Commissioner Diamanti at the Coupeville Masonic Lodge, 804 North Main, Coupeville, Washington 98239 followed by the Pledge of Allegiance.

**2. ROLE CALL:** Commissioners Mike Diamanti, John Mishasek, William Bell present

**Staff Present:** Forrest Rambo, Executive Director,  
Damon Stadler, Facilities Maintenance Manager  
Kristi O'Donnell, Events Coordinator  
Orion Gudgell, Administrative Assistant

**Public Attending:** See attached Sign in Sheet.

**3. CHANGES TO AGENDA**

Additions to the Executive Director's Report

**4. PUBLIC COMMENT** -- None

**5. CONSENT AGENDA**

- 5.1 Vouchers approved as presented for meeting of March 9th;  
06-43 through 06-47 totaling \$1,507.34.
- 5.2 Approval of Meeting Minutes of April 13, 2016

**Action: A Motion was made, seconded and approved for the Minutes of the April 13, 2016 regular meeting.**

- 5.3 March Profits and Loss

**6. PRESENTATIONS:** --none

**7. EXECUTIVE DIRECTOR'S REPORT**

- 7.1 Business Development Funding
- 7.2 Port administration and General Operations
- 7.3 Coupeville Wharf/Marina Operations
- 7.4 Fire Suppression System
- 7.5 Ongoing "SUVA" Memorandum of Understanding" negotiations continue
- 7.6 Fuel dispenser calibration

**Meeting Break: 11:58-12:04**

- 7.7 Greenbank Farm Operations
  - A. Safety issues

**Action: A Motion was made for the installation of Security by Whidbey Tel, seconded and approved.**

B. Public Relations

C. Solar Car Parking spaces

- Cost to be covered by Kevin Moss under the grant he received for Solar work at the Farm.

**Action: A Motion was made to approve the creation of Electric Car parking spaces at the Greenbank Farm, seconded and approved.**

- Donation distribution

## **9. New Business**

9.1 Jim Davis House

9.2 Goosefoot Kitchen

9.3 Budget development

## **10. Presiding Officer's Report**

## **11. Public Comment**

11.1 Farmland

11.2 Lease/leasehold rates

**ADJOURN: 13:25--End of Meeting**

**Next regular meeting  
Wednesday July 13, 2016 at 10 a.m.  
at the Masonic Lodge  
804 North Main, Coupeville WA**

The Board of Commissioners approved the foregoing Minutes on December 14th, 2016.

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William Bell

John Mishasek