

PORT OF COUPEVILLE

PO BOX 577
COUPEVILLE, WA 98239

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

July 13, 2016

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE:

- The regular meeting was called to order at 10:00 a.m. by Commissioner Diamanti at the Coupeville Masonic Lodge, 804 North Main, Coupeville, Washington 98239 followed by the Pledge of Allegiance.

2. ROLE CALL: Commissioners Mike Diamanti. John Mishasek, William Bell present

Staff Present: Rambo Rambo, Executive Director,
Damon Stadler, Facilities Maintenance Manager
Kristi O'Donnell, Events Coordinator
Orion Gudgell, Administrative Assistant

Public Attending: See attached Sign in Sheet.

3. CHANGES TO AGENDA

- 3.1 Due to technical issues with the computer systems at the Port, the Minutes of April 28 will not be available with respect to article number 5.3.
- 3.2 As budgets are not available at this time we will not be able to discuss line item 8.1.

4. PUBLIC COMMENT –Discussion was held with reference Public Records Requests made for old minutes, and Reimbursements to Port Employees.

5. CONSENT AGENDA:

5.1 Approve monthly financial report for May 2016—No Motion Made.

5.2 Approve current vouchers as presented

A. Vouchers presented: (continuous in sequence):

First Packet: #06-24 to #06-32 totaling \$6,205.05

Second Packet: #06-48-to #06-56: totaling: \$3,820.09

Third Packet: #07-01 to #07-09 totaling \$10,560.37

Fourth Packet: #07-10 to #07-27 totaling \$10,326.48

Cumulative total of all four packets: \$30,911.99

Action: Motion was made to approve Vouchers; seconded and passed unanimously

5.3 Approve Minutes of April 28, 2016 Special Meeting-Not available at current time.

6. PRESENTATIONS: None

7. EXECUTIVE DIRECTOR'S REPORT:

7.1 Port Administration and General Operations

A. Rural Economic Development (.09) funding past projects update

7.2 Coupeville Wharf/Marina Operations

A. Wharf Display Status

B. Fuel Dispenser Recalibration

C. Mooring Buoy Issues

No motion made or action taken.

Diamanti suggested a brief recess from 11am to 11:05

D. "SUVA" Memorandum of Understanding (MOU) and operating issues

E. Situation and Operation Assessment of Wharf as of July 2, 2016

7.3 Greenbank Farm

A. Marketing and Events

B. Greenbank Farm and website related items

C. Transition Issues—Greenbank Farm Management Group

8. NEW BUSINESS

8.1 It was proposed that we discuss unfinished business at a special meeting on Thursday, July 28 at the Masonic Hall.—**No motion was made**

8.2 Draft resolution 218 was proposed addressing the topic of having an opportunity to review vouchers in advance of a meeting and have that be included in the order of business per port rules and regulations.

9. PRESIDING OFFICER'S REPORT: --None

10. COMMISSIONER COMMENTS/COMMITTEE REPORTS:

11. EXECUTIVE SESSION

11.1 Personnel matter

12. PUBLIC COMMENT: None

13. ADJOURN—12:10pm

**NEXT SPECIAL MEETING
THURSDAY, JULY 28, 2016 at 10am
Coupeville Masonic Lodge 804 North Main
Coupeville, WA 98239**

The Board of Commissioners approved the foregoing Minutes on December 14th, 2016.

William Bell

John Mishasek