

# PORT OF COUPEVILLE

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## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday October 11<sup>th</sup>, 2017 at 10 AM  
Masonic Lodge at 804 Main Street North, Coupeville, WA

Per Port of Coupeville Resolution 224, the regular meeting of the Board of Commissioners will be preceded by a work session at 9:45 AM

### MINUTES

1. **WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
2. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** Commissioners John Mishasek, Bob Monroig, William Bell and Executive Director, Chris Michalopoulos were all present.
4. **CHANGES TO AGENDA** - None
5. **COMMISSIONER ACTION:**

5.1 Approval of minutes, payroll, and vouchers.

A. A Motion was made to approve the Minutes of September 13<sup>th</sup>, 2017. The Motion was approved unanimously.

B. A Motion was made to approve the Minutes of September 20<sup>th</sup>, 2017. The Motion was approved unanimously.

C. A motion was made to approve the following vouchers, warrants, and electronic payment from September for payment:

Voucher (warrant) numbers: <u>10-1</u> through <u>10-30</u>	<u>\$71,903.71</u>
Payroll warrant numbers: <u>10-31</u> through <u>10-42</u>	<u>\$14,262.39</u>
Electronic payments dates: (No voucher numbers needed)	<u>\$9,483.07</u>
Total:	<u>\$95,649.17</u>

The Motion was approved unanimously.

**6. PUBLIC COMMENT** – Gerald Swanson of Greenbank, WA asked the POC to follow up on testing the new alarm system installation in Barn A. Mr. Swanson also requested that the POC consider bringing back discounted rates or free of charge use of Barn A to bring back events such as the Bluegrass Festival and other community events that cannot afford the daily or hourly rate of Barn A.

## **7. FINANCIAL UPDATE**

### **7.1 Financial Statement Through August 2017**

Port Accountant, Donna Carter, discussed the Port's finances through August 2017. Due to the holiday, September's Treasurer Report was delayed and not presented at this meeting.

## **8. EXECUTIVE DIRECTOR REPORT**

8.1 The Executive Director discussed Port matters and answered questions from the Port Commissioners.

## **9. OLD BUSINESS**

### **9.1 Discussion: Resolution #247 Event Fees, Discount Schedule, Farm Benefactor Definition**

A discussion led to a tabling of this Resolution until research could be conducted to support Gifting of Public Funds to allow events at a significant discount or for free.

### **9.2 Introduction: Draft Comprehensive Plan**

A preliminary draft of the Comprehensive Plan was Introduced and discussed. Feedback is to be solicited from the Commissioners and sent to CAI for consideration.

### **9.3 Discussion: Executive Assistant Recruitment Update**

The ED confirmed that 4 applications have been submitted for consideration.

### **9.4 Discussion: Wharf Roof Progress**

The ED will continue to search for construction companies who are qualified and want to take on this project. A .09 Application for funds will be submitted to support funding of the project.

### **9.5 Discussion: FOGF Contract**

The FOGF submitted a press release stating the current contract to manage events at the Greenbank Farm will be withdrawn until further information could be learned from the POC's new Comprehensive Plan.

## **10. NEW BUSINESS**

### **10.1 Introduction: Celebration for GF Bond Payoff**

It was discussed to assemble an Ad Hoc Committee to put together a celebration supporting the final payment of the GF Bond. It was also suggested that past Commissioners be invited to the celebration as well as community. Research should be conducted in regards to the celebration and the Gifting of Public Funds.

### **10.2 Introduction: New Commissioner Training, WPPA, November 15 – 17**

It was discussed that the ED will research whether the POC can reimburse a future Commissioner who is running unopposed for training expenses incurred before officially taking office.

**11. PRESIDING OFFICER'S REPORT** – Commissioner Mishasek reported on the POC's accomplishments year to date as well as the continued progress to reinvent the POC, involving more community and association support and remaining transparent in our reporting.

**12. COMMITTEE REPORTS**

- Commissioner Mishasek discussed the Island Regional Transportation Organization meeting and the letter supporting a new and updated bike path. Commissioner Mishasek replaced Commissioner Monroig who was on vacation. Commissioner Mishasek also discussed the Council of Government meeting and how the state representatives at the COG meeting stressed the need to find a fix to the Hirst ruling that is creating an economic development crisis in rural Washington.

- Commissioner Monroig discussed his meeting with the Greenbank Marsh Restoration Work Group and the potential for creating a Whidbey Island Nature Center at Greenbank Farm.

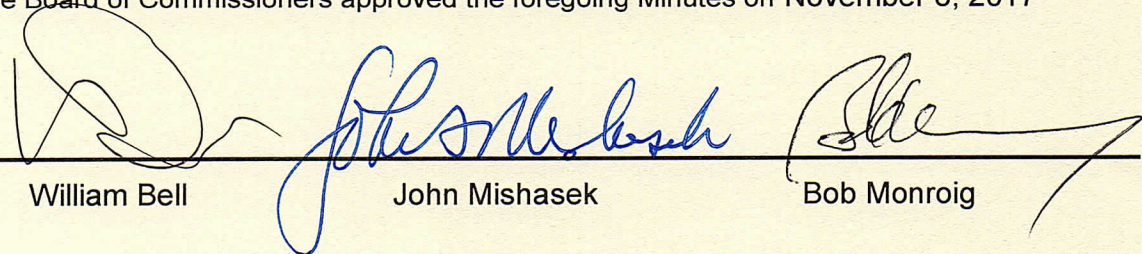
- Commissioner Bell discussed his last meeting with the MRC and its data covering the release of Atlantic Salmon and what is happening in our Puget Sound Marine Environment.

**13. EXECUTIVE SESSION**

13.1 An Executive Session was called at 11:30 AM to discuss matters relating to litigation or potential litigation (RCW 42.30.110i). The Session ended at 12:11 PM.

**14. ADJOURN-12:12 PM**

The Board of Commissioners approved the foregoing Minutes on November 8, 2017

  
A horizontal line is drawn across the page, with three handwritten signatures in blue ink above it. From left to right, the signatures correspond to William Bell, John Mishasek, and Bob Monroig.

William Bell                      John Mishasek                      Bob Monroig

**Next regular meeting: Wednesday, November 8th, 2017 at 10 AM at the Jim Davis House, Suite E, Greenbank Farm, Greenbank WA 98253, WA. Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at 9:45 AM**