PORT OF COUPEVILLE
ISLAND COUNTY, WASHINGTON
RESOLUTION NO. 238

A RESOLUTION of the Board of Commissioners of the Port of Coupeville, Island County, Washington, to adopt the Job Description for the Position of Harbor Master.

WHEREAS, the Port of Coupeville is a special purpose district established under the laws of the State of Washington, and

WHEREAS, the Port of Coupeville has the authority to adopt the Job Description for the Full-Time position of Harbor Master; and

WHEREAS, the Port of Coupeville has determined it is necessary to establish and maintain a set of policies, practices, skills and procedures to ensure the effective and efficient management of the Coupeville Wharf; and

WHEREAS, the Harbor Master was given the opportunity to provide feedback on the Job Description, and the Harbor Master indicated they had no specific concerns; and
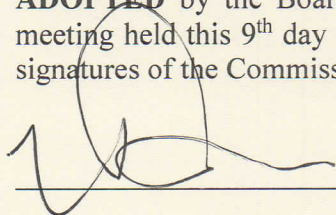
WHEREAS, the Port of Coupeville has determined it is desirable and in the public interest to adopt the Job Description to address employment and personnel matters that apply to the Harbor Master position; and

WHEREAS, it is expected that revisions to the employee Job Descriptions will be made periodically and employees will receive revisions upon Board of Commissioner approval; and,
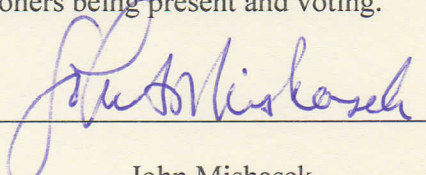
WHEREAS, the Job Description for the position of Full-Time Harbor Master as attached hereto be and the same is hereby adopted.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Coupeville, Island County, Washington that the Board of Commissioners adopt the employee Job Descriptions, dated August 9, 2017, copies of which are attached hereto and incorporated by reference herein.
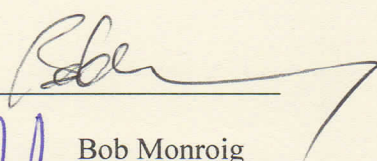
ADOPTED by the Board of Commissioners of the Port of Coupeville at the public meeting held this 9th day of August, 2017 and duly authenticated in open session by the signatures of the Commissioners being present and voting.

_____   _____   _____
William Bell   John Mishasek   Bob Monroig

Attest: This 9th day of August, 2017   _____

Chris Michalopoulos, Executive Director