

**PORT OF COUPEVILLE**  
**ISLAND COUNTY, WASHINGTON**  
**RESOLUTION NO. 214**

**A RESOLUTION of the Board of Commissioners of the Port of Coupeville, Island County, Washington, appointing a Records Officer**

WHEREAS, the Port of Coupeville is a special purpose district established under the laws of the State of Washington


WHEREAS, the Revised Code of Washington (RCW) 42.56.580 requires that "Each state and local agency shall appoint and publicly identify a public records officer whose responsibility is to serve as a point of contact for members of the public in requesting disclosure of public records and to oversee the agency's compliance with the public records disclosure requirements of this chapter. A state or local agency's public records officer may appoint an employee or official of another agency as its public records officer."

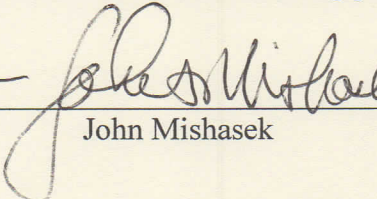
WHEREAS, the Board of Commissioners has in the past routinely assigned the function of Records Officer to the Executive Director as part of that position's collateral delegated administrative powers and duties.

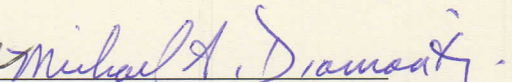
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Coupeville, Island County, Washington that Executive Director Forrest Rambo is appointed Records Officer for this Port.

- The Records Officer may be reached during the normal business hours of the Port of Coupeville through the Port Office at Greenbank Farm at 765 Wonn Road, Greenbank, Washington or by telephone at (360) 222-3151.
- This appointment shall be recorded with the Island County Auditor's Office in accordance with RCW 42.56.580

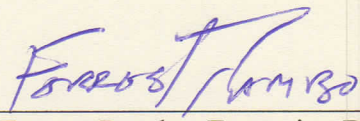
ADOPTED by the Board of Commissioners of the Port of Coupeville at the public meeting thereof held this day of 31<sup>st</sup> day March, 2016 and duly authenticated in open session by the signatures of the Commissioners being present and voting.

  
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William Bell

  
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John Mishasek

  
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Mike Diamanti

Attest: This 31<sup>st</sup> day of March, 2016

  
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Forrest Rambo, Executive Director