



# PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
Telephone: (360) 222-3151, Fax: (360) 222-3484

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Wednesday December 11<sup>th</sup>, 2019 10 AM at Masonic Lodge, 804 North  
Main Street, Coupeville WA 98239**

**Per Port of Coupeville Resolution 224, the regular meeting of the Board  
of Commissioners will be preceded by a work session at 9:45 AM**

### AGENDA

- 1. WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
- 2. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CHANGES TO AGENDA**
- 5. COMMISSIONER ACTION:**

5.1 Approval of minutes (November), payroll, and vouchers.

**6. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Executive Director prior to speaking.*

## **7. FINANCIAL UPDATE**

7.1 Financial Update 2019 YTD

## **8. EXECUTIVE DIRECTOR REPORT**

## **9. OLD BUSINESS**

- 9.1 Discussion: Wharf Rehabilitation Project Update
- 9.2 Action: Resolution #268 Auditing Officers / Signature Sheet
- 9.3 Action: Donna Carter and Associates Engagement Letter
- 9.4 Action: Dawn Wilson of Branch Business Services, Inc. Contract

## **10. NEW BUSINESS**

- 10.1 Introduction: Greenbank Marsh Working Group
- 10.2 Introduction: Option of Second Monthly OPM
- 10.3 Introduction: Election of Officers 2020

## **11. PRESIDING OFFICER'S REPORT**

## **12. COMMITTEE REPORTS**

## **13. COMMISSIONER DISCUSSION**

## **14. ADJOURN**

**Next regular meeting: Wednesday, January 8th, 2019, 10 AM at 765 Wonn Road, Barn A,  
Greenbank, WA 98253**

**Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at  
9:45 AM.**

**Posted to: Port of Coupeville Web Page -- [www.portofcoupeville.org](http://www.portofcoupeville.org)  
United States Post Office – Coupeville & Greenbank, Washington  
Whidbey News Times – [editor@whidbeynewsgroup.com](mailto:editor@whidbeynewsgroup.com)  
Town of Coupeville – [clerktreasurer@townofcoupeville.org](mailto:clerktreasurer@townofcoupeville.org)**

**12.6.2019/V3**