



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Wednesday November 13, 2019 at 10 AM at 765 Wonn Road, Barn A,
Greenbank, WA 98253**

**Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM**

MINUTES

1. WORK SESSION (9:45 – 10:00 a.m.): Commission review of vouchers, payroll, and minutes.

2. CALL TO ORDER and PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, Accountant Donna Carter, Kellie Tormey, and Katie Wells were present.

4. CHANGES TO AGENDA

The commissioners agreed to move Item 9.5 Discussion Resolution #149 Establishing Off-Leash Dog Area and Rules – Boundary and Rules Enforcement to 9.1, before Action Approval of 2020 Short Form Budget.

5. COMMISSIONER ACTION

5.1 Approval of October and November Special Meeting minutes, payroll, and vouchers.

- A. Commissioner Mishasek moved to approve the following vouchers, payroll, and electronic payment from October for payment. **Motion was seconded and passed unanimously**

Voucher (warrant) numbers: 19-1101 through 19-1134	<u>\$30,757.81</u>
Payroll warrants:	<u>\$15,517.87</u>
Electronic payments dates: (No voucher numbers needed)	<u>\$4,521.52</u>
Total Payables:	<u>\$50,797.20</u>

B. Commissioner Day moved to approve the Meeting Minutes of October 9 and November 5th, 2019. **Motion was seconded and passed unanimously.**

6. PUBLIC COMMENT

At the beginning of the Public Comment portion of the meeting, Executive Director Michalopoulos summarized Resolution #149 regarding the off-leash dog area.

Barbara Gohlke, of Greenbank, commented in favor of fencing off agriculture land and keeping a large off-leash dog area.

Louann Hepp, of Greenbank, commented in favor of keeping a large off-leash dog area and in involving FETCH.

David Imanaka, of Clinton, commented in favor of keeping the off-leash dog area large and the profitability of the dog industry.

Chuck Hammer, of Greenbank, commented in favor of fencing along the 2009 off-leash dog area borders.

Debra Fisher, of Coupeville, commented in favor of keeping a large off-leash dog area.

Randy Schroder, of Greenbank, commented in favor of fencing the agriculture border but against fencing the rest of trail areas.

Choy Chu, of Greenbank, commented that Port should think of other ways to be self-sustaining.

Carolyn Cliff, of Greenbank, commented in favor of a large off-leash dog area, fencing only what needs to be fenced, and suggested regular walkers helping to enforce rules.

Linda Stafford, of Freeland, commented in favor of keeping a large off-leash dog area.

Joe Sheldon, with the Audubon Society, commented against keeping a large off-leash dog area.

Kristi Lovelady, of Coupeville, commented in favor of keeping a large off-leash dog area, self-policing area, and reconvening advisory group.

Sharon Dunn, of Greenbank, commented in favor of keeping a large off-leash dog area.

Sharon Gauthier, of Coupeville, commented against keeping a large off-leash dog area.

June Davis, of Freeland, commented in favor of keeping a large off-leash dog area and bringing dog-related businesses to the Farm.

Amy Bullas, of Langley, commented in favor of a large off-leash dog area with proper access points.

Paula Keohane, of Coupeville, commented in favor of keeping a strong agricultural easement and bringing in horses or livestock.

Vernon Grizzly, of Greenbank, commented in favor of a large off-leash dog area and fencing along agriculture land border.

Sandy Ziemer, of Greenbank, commented in favor of a large off-leash dog area with fencing.

Kim Gruetter, of Salty Acres, commented in favor of fencing the off-leash dog area.

Terry Rose, of Greenbank, commented in favor of fencing along agriculture land and eastern border.

Bob Monroig, of Greenbank, commented in favor of an off-leash dog area, adding cameras to the parking lots, and planting trees instead of fencing.

James Ryan, of Clinton, commented in favor of keeping a large off-leash dog area with fencing.

Wilson Binger, of Greenbank, commented in favor of keeping an off-leash dog area and on the necessity of communication with the community.

Nigel Taber-Hamilton, of Clinton, commented in favor of keeping a large off-leash dog area and fencing along agriculture land border.

Colleen Holden, of Langley, commented in favor of keeping a large off-leash dog area and fencing borders, as well as establishing non-dog area.

Commissioner Day thanked everyone who came and spoke.

The public comment section was closed.

7. FINANCIAL UPDATE

7.1 Financial Statement Update 2019, year to date.

Accountant Donna Carter shared two reports: profit-loss and budget-vs.-actual.

8. EXECUTIVE DIRECTOR REPORT

Executive Director Michalopoulos discussed the Executive Director report with the Board.

9. OLD BUSINESS

9.5 Discussion: Resolution #149 Establishing Off-Leash Dog Area and Rules – Boundary and Rules Enforcement

Commissioners and Executive Director Michalopoulos discussed reconvening a larger work-group, holding a public hearing for two-way community communication, and creating a survey to collect more data regarding Farm trail-use.

9.1 Action: Approval of 2020 Short Form Budget

Accountant Donna Carter stated that all changes discussed in Special Meeting were implemented. Commissioner Day moved to approve the 2020 Short Form Budget. **Motion was seconded and passed unanimously.**

9.2 Action: Approval of Resolution #266 2020 Budget

Commissioner Mostafavinassab moved to approve Resolution #266. **Motion was seconded and passed unanimously.**

9.3 Discussion: Wharf Rehabilitation Project Update

Executive Director Michalopoulos discussed the permitting status of the wharf rehabilitation project with the commissioners.

9.4 Action: ELNHR Grant Application Update

Kellie Tormey reviewed final ELNHR Grant Application with Commissioners. Commissioner Day moved to approve Grant Application. **Motion was seconded and passed unanimously.**

9.6 Action: Approval of Resolution #276 Security Deposit Refund The Cove Café

Commissioner Mishasek moved to approve Resolution #267. **Motion was seconded and passed unanimously.**

10. NEW BUSINESS

10.1 Introduction: Donna Carter and Associates Contract

Executive Director Michalopoulos stated that Ms. Carter will be leaving the Port in 2020 and will be assisting in the interview process.

10.2 Introduction: Parallel Leadership

Commissioners and Executive Director discussed the importance of parallel leadership and the roles of the commissioners vs. the roles of the executive director.

11. PRESIDING OFFICER'S REPORT

Commissioner Mishasek did not report.

12. COMMITTEE REPORTS

Commissioner Mishasek reported that at the last Council of Governments meeting Representative David Hayes was on the agenda and indicated improving broadband access was a top priority for his political agenda.

Commissioner Day discussed his meeting with the Creative Arts District representative.

Commissioner Mostafavinassab discussed his meeting with Island Regional Transportation Planning Organization.

13. Commissioner Discussion

Commissioners further discussed holding a public hearing regarding the off-leash dog area in the first quarter of 2020.

14. ADJOURN

The meeting adjourned at 1:33 p.m.

The Board of Commissioners approved the foregoing Minutes on December 11, 2019.

		
David Day	John Mishasek	Mohammad Mostafavinassab

Next regular meeting: Wednesday, December 11, 2019, 10 AM at Masonic Lodge, 804 North Main Street, Coupeville WA 98239

Per Port of Coupeville Resolution 224 the meeting will be preceded by a work session at 9:45 AM.

Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

