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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday June 10th, 2020 10 AM Via ZOOM Conference Call
Per Proclamation 20-28, the Public is Prohibited from Physically
Attending Public Meetings. ZOOM Conference Will Be Used. Please
Call in Using the Link/Credentials Below:

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Dial In By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

**Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM**

MINUTES

1. WORK SESSION (9:45 – 10:00 a.m.): Commission review of vouchers, payroll, and minutes.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, and Katie Wells were present.

5. CHANGES TO AGENDA

Item 10 Executive Session was removed from the agenda.

Item 12.1 Introduction: Wharf Maintenance discussion was added to the agenda at Commissioner David Day's request.

6. COMMISSIONER ACTION

6.1 Approval of Minutes (May 13th Regular Meeting, May 27th Regular Meeting), Payroll, and Vouchers.

- A. Commissioner Mohammad Mostafavinassab moved to approve the following vouchers, payroll, and electronic payment from May for payment. **Motion was seconded and passed unanimously.**

Voucher (warrant) numbers: 20-0601 through 20-0617 \$9,784.24

Payroll warrants: \$8,818.88

Electronic payments dates: (No voucher numbers needed) \$2,484.72

Total Payables: \$21,164.93

- B. Commissioner John Mishasek moved to approve the Meeting Minutes of May 13th Regular Meeting and May 27th Regular Meeting. **Motion was seconded and passed unanimously.**

7. PUBLIC COMMENT

- Hollie Swanson, of Langley, owner of Greenbank Wine Shop, commented that the Port's tenants would highly appreciate COVID-19 related Port assistance, including a plan for phase 3, Port employee PPE, and possible rent forgiveness.

8. FINANCIAL UPDATE

8.1 Financial Update

Accountant Dawn Wilson discussed the profit-loss and budget-vs.-actual reports with Commissioners and answered questions.

9. EXECUTIVE DIRECTOR REPORT

Executive Director Chris Michalopoulos shared his report with the Commissioners and answered questions; this included a response to the previous public comment regarding PPE.

10. EXECUTIVE SESSION (Conference Call or Breakout Zoom Meeting)

10.1 To discuss matters relating to litigation or potential litigation (RCW 42.30.110i)

Executive Session was removed from agenda at beginning of meeting; no new information regarding litigation or potential litigation has been received.

11. OLD BUSINESS

11.1 Discussion: COVID-19 Update

Executive Director Michalopoulos provided an update of the Port's plan moving into Washington State Phase 3 of re-opening due to COVID-19 pandemic. Commissioners discussed possibility and legality of rent deferment and requested further policy research.

11.2 Discussion: Broadband Feasibility Study Update

Commissioner Mishasek provided an update on the broadband feasibility study. Commissioners reviewed Commissioner Mishasek's written letter in support of further Port involvement with the Broadband project to Island County Commissioners. Commissioner Day motioned to approve the letter, given that the word 'action' is replaced with 'involvement'.

Motion was seconded and passed unanimously.

11.3 Discussion: Solar Pea Patch Update

Executive Director Michalopoulos provided an update of the Solar Pea Patch to the Commissioner and answered questions.

11.4 Discussion: Wharf Rehabilitation Project Update

Executive Director Michalopolous gave an update of the wharf rehabilitation project to the Commissioners.

12. NEW BUSINESS

12.1 Introduction: Wharf Maintenance Discussion

Commissioner Day discussed observed maintenance projects at wharf with Executive Director Michalopoulos and Commissioners.

13. PRESIDING OFFICER'S REPORT

Commissioner Mostafavinassab had nothing to report.

14. COMMITTEE REPORTS

Commissioner Mostafavinassab discussed his Zoom meeting with IRTPO.

Commissioner Mishasek discussed his virtual meeting with the Council of Governments.

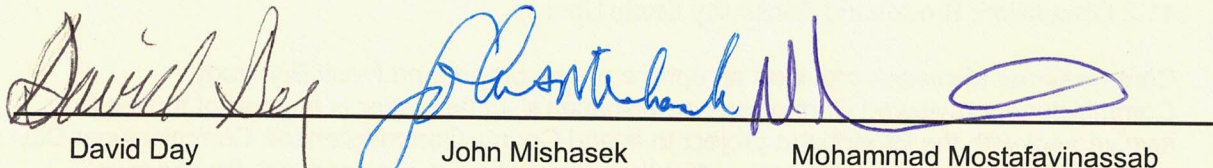
Commissioner Mishasek noted a Port seat on Marine Resource Council; Commissioner Day agreed to speak with Council-chair regarding seat.

Commissioners also discussed agenda items for next meeting.

15. ADJOURN

The meeting adjourned at 12:16 PM.

The Board of Commissioners approved the foregoing Minutes on July 8, 2020.



David Day John Mishasek Mohammad Mostafavinassab

Next regular meeting: Wednesday, June 24th, 2020, 6:00 PM Via ZOOM Conference Call
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