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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday July 8th, 2020 10 AM Via ZOOM Conference Call

Please Call in Using the Link/Credentials Below:

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Dial In By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

**Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM**

MINUTES

1. WORK SESSION (9:45 – 10:00 a.m.): Commission review of vouchers, payroll, and minutes.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, and Katie Wells were present.

5. CHANGES TO AGENDA

There were no changes to the agenda.

6. COMMISSIONER ACTION

6.1 Approval of Minutes (June 10th Regular Meeting, June 24th Regular Meeting), Payroll, and Vouchers.

- A. Commissioner David Day moved to approve the following vouchers, payroll, and electronic payment from June for payment. **Motion was seconded and passed unanimously.**

Voucher (warrant) numbers: 20-0601 through 20-0617 \$10,566.91

Payroll warrants: \$13,108.09

Electronic payments dates: (No voucher numbers needed) \$8,775.66

Total Payables: \$32,450.66

- B. Commissioner Mohammad Mostafavinassab moved to approve the Meeting Minutes of June 10th Regular Meeting and June 24th Regular Meeting. **Motion was seconded and passed unanimously.**

7. PUBLIC COMMENT

No public comment was made.

8. FINANCIAL UPDATE

8.1 Financial Update

Accountant Dawn Wilson discussed the profit-loss and budget-vs.-actual reports with Commissioners and answered questions.

9. EXECUTIVE DIRECTOR REPORT

Executive Director Chris Michalopoulos shared his report with Commissioners and answered questions.

10. OLD BUSINESS

10.1 Discussion: Bond vs. Loan Options (James Blumenthal)

Commissioners discussed line-of-credit options vs. bond options with financial manager, James Blumenthal, including pros and cons and expectant timeline.

10.2 Discussion: Broadband Feasibility Study Update

Commissioner Mishasek provided an update on the broadband feasibility study. Instruction was given to Executive Director Michalopoulos and Accountant Dawn Wilson to begin billing matching-funds partners.

10.3 Discussion: Solar Pea Patch Update

Executive Director Michalopoulos provided an update on the Solar Pea Patch to the Commissioners and answered questions.

10.4 Discussion: Wharf Rehabilitation Project Update

Executive Director Michalopoulos gave an update on the wharf rehabilitation project to the Commissioners.

10.5 Discussion: COVID-19 Update

Executive Director Michalopolous discussed his work with the CARES Act grant program with Commissioners, answering their questions.

11. NEW BUSINESS

11.1 Introduction: Open Tenant Space Strategy

Commissioners discussed strategies regarding the open tenant space at Greenbank Farm, deciding that the Port should begin offering opportunities for short-term leases. Commissioner Day also asked for an executive session to be held at the July 22nd meeting.

13. PRESIDING OFFICER'S REPORT

Commissioner Mostafavinassab had nothing to report.

14. COMMITTEE REPORTS

Commissioner Mostafavinassab reported that there was no June IRTPO meeting.

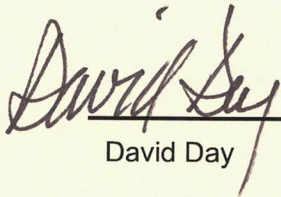
Commissioner Mishasek discussed his virtual meeting with the Council of Governments.

Commissioners also discussed agenda items for next meeting.

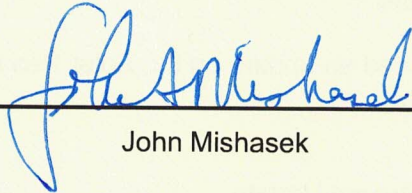
15. ADJOURN

The meeting adjourned at 12:17 p.m.

The Board of Commissioners approved the foregoing Minutes on August 12, 2020.



David Day



John Mishasek



Mohammad Mostafavinassab

Next regular meeting: Wednesday, July 22nd, 2020, 6:00 PM Via ZOOM Conference Call

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