



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday August 12th, 2020 10 AM Via ZOOM Conference Call

Please Call in Using the Link/Credentials Below:

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Dial In By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

**Per Port of Coupeville Resolution 224, the regular meeting of the Board
of Commissioners will be preceded by a work session at 9:45 AM**

MINUTES

1. WORK SESSION (9:45 – 10:00 a.m.): Commission review of vouchers, payroll, and minutes.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, and Katie Wells were present.

5. CHANGES TO AGENDA

There were no changes to the agenda.

6. COMMISSIONER ACTION

6.1 Approval of Minutes (July 8th Regular Meeting, July 22nd Regular Meeting), Payroll, and Vouchers.

- A. Commissioner David Day moved to approve the following vouchers, payroll, and electronic payment from June for payment. **Motion was seconded and passed unanimously.**

Voucher (warrant) numbers: 20-0601 through 20-0617 \$24,327.37

Payroll warrants: \$13,065.08

Electronic payments dates: (No voucher numbers needed) \$3,906.50

Total Payables: \$41,298.95

- B. Commissioner John Mishasek moved to approve the Meeting Minutes of July 8th Regular Meeting and July 22nd Regular Meeting. **Motion was seconded and passed unanimously.**

7. PUBLIC COMMENT

No public comment was made.

8. FINANCIAL UPDATE

8.1 Financial Update

Accountant Dawn Wilson discussed the profit-loss and budget-vs.-actual reports with Commissioners and answered questions.

9. EXECUTIVE DIRECTOR REPORT

Executive Director Chris Michalopoulos shared his report with Commissioners and answered questions.

10. OLD BUSINESS

10.1 Discussion: Bond vs. Loan Options

Commissioners discussed line-of-credit options and associated fees with James Blumenthal. Commissioner Day moved to hire James Blumenthal as the Port of Coupeville's financial advisor to pursue a line of credit. **Motion was seconded and passed unanimously.**

10.2 Discussion: Broadband Feasibility Study Update

Commissioner Mishasek provided an update on the broadband feasibility study.

10.3 Discussion: Open Farm Space Update

Executive Director Michalopoulos discussed the open spaces in Barn C and current leads with the Commissioners.

10.4 Discussion: Wharf Rehabilitation Project Update

Executive Director Michalopoulos updated the Commissioners on the wharf rehabilitation project.

10.5 Discussion: COVID-19 Update

Executive Director Michalopoulos discussed the COVID impact and CARES grant with the Commissioners.

11. NEW BUSINESS

11.1 Action: Resolution #277 Transfer Security Funds Whidbey Pies, LLC.

Commissioner Mishasek motioned to approve Resolution #277 Transfer of Security Funds Whidbey Pies, LLC. **Motion was seconded and passed unanimously.**

11.2 Action: Resolution #278 Transfer Security Funds Seaside & Sylvan

Commissioner Mishasek motioned to approve Resolution #278 Transfer of Security Funds Seaside & Sylvan. **Motion was seconded and passed unanimously.**

13. PRESIDING OFFICER'S REPORT

Commissioner Mostafavinassab had nothing to report.

14. COMMITTEE REPORTS

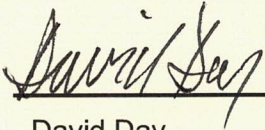
Commissioner Mostafavinassab reported that there was no July IRTPO meeting.

Commissioner Mishasek discussed his meeting with the Council of Governments.

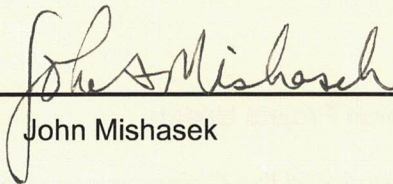
15. ADJOURN

The meeting adjourned at 12:21 p.m.

The Board of Commissioners approved the foregoing Minutes on September 9, 2020.



David Day



John Mishasek



Mohammad Mostafavinassab

Next regular meeting: Wednesday, August 26, 2020, 6:00 PM Via ZOOM Conference Call

Please Call in or Participate Via the Link Below:

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