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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday September 23rd, 2020 6 PM Via ZOOM Conference Call

**ZOOM Conference Will Be Used. Please Call in Using the
Link/Credentials Below:**

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Dial in By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

MINUTES

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab and Executive Director Chris Michalopoulos were present via ZOOM conference call.

4. CHANGES TO AGENDA

There were no changes to the agenda.

5. OLD BUSINESS

5.1 Action: Line of Credit Bank Selection

Commissioner Mishaseck moved to approve James Blumenthal to set up a line of credit in the amount of \$1,000,000.00 with Cashmere Bank. Commissioner Mostafavinassab seconded. **The motion passed unanimously.**

5.2 Action: Marine Structures Engineering Proposal

Commissioner Day moved to hire Kelly LaFave of Marine Structures Engineering as the engineer and project manager for the wharf pile and cap project. Commissioner Mishasek seconded. **The motion passed unanimously.**

5.3 Discussion: COVID-19 Update on Wharf Winter Approach

Executive Director Michalopoulos provided an update on the winter hours of operation and staff plan for the wharf through March 2021.

5.4 Discussion: 24 Front Street Update

Executive Director Michalopoulos provided an update on the 24 Front Street roofing project.

5.5 Discussion: Petrichor LLC

Commissioner Mishasek provided background on how Petrichor LLC formed and what their current capabilities are in supporting the Broadband project in Island County.

5.6 Discussion: Updated Budget Timeline

Executive Director Michalopoulos provided an update on the 2021 budget timeline.

5.7 Action: Marine Resource Council Board Seat

Commissioner Mishasek moved to approve his participation on the Marine Resource Council Board. Commissioner Day asked to table until he could do more research on the MRC and whether he would participate, as well as how the MRC benefits the Port of Coupeville.

6. NEW BUSINES

6.1 Action: Emergency Wharf Fire Suppression Repair

Commissioner Day moved to approve the current bid from Commercial Fire Protection to repair the broken fire suppression pipe under the caveat that all external pipe be inspected prior to any work being done. Commissioner Mostafavinassab seconded. **The motion passed unanimously.**

7. PUBLIC COMMENT - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

There was no public comment.

8. Commissioner Discussion

Commissioner Mishasek asked for a list of current projects as it would be helpful in determining the level of support the Port could provide for the Broadband project.

9. ADJOURN

The meeting adjourned at 7:34 PM.

The Board of Commissioners approved the foregoing Minutes on October 14, 2020.



David Day John Mishasek Mohammad Mostafavinassab

Next regular meeting: Wednesday October 14, 2020, 10 AM Via ZOOM Conference Call
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United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

10.25.20/V3

