

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
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## **REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**Wednesday November 11, 2020 10 AM Via ZOOM Conference Call**

**Please Call in Using the Link/Credentials Below:**

**Join ZOOM via Internet:** <https://us04web.zoom.us/j/4715329291>

**Passcode: TA2008**

**Dial In By Phone: +1 669 900 6833**

**Meeting ID: 471 532 9291**

**Passcode: 896163**

### **MINUTES**

- 1. WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
- 2. CALL TO ORDER.**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, and Community Administrative Specialist April Booth were present via ZOOM conference call.

### **5. CHANGES TO AGENDA**

There were no changes to the agenda.

### **6. COMMISSIONER ACTION:**

- 6.1 Approval of Minutes (October 14th Regular Meeting, October 28th Regular Meeting and November 2nd Special Meeting Budget Hearing), Payroll, and Vouchers.

- A. Commissioner Mohammad Mostafavinassab moved to approve the Meeting Minutes of October 14th Regular Meeting, October 28th Regular Meeting and November 2nd



Special Meeting Budget Hearing. **Motion was seconded and passed unanimously.**

- B. Commissioner David Day moved to approve the following vouchers, payroll, and electronic payment from June for payment. **Motion was seconded and passed unanimously.**

Voucher warrant numbers: 20-1101 through 20-1124	<u>\$17,260.11</u>
Payroll warrant number: 20-1125 through 20-1131	<u>\$11,085.12</u>
Electronic payments dates: (No voucher numbers needed)	<u>\$3,084.84</u>
Total Payables:	<u>\$31,430.07</u>

- 7. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

Marianne Burr of Coupeville commented that while it is helpful to have public comment at the start of the meeting, it would be beneficial to also have a public comment time after the old and new business has been discussed. She also noted that the people of Greenbank want to maintain and preserve the open space of Greenbank Farm. She feels that it is necessary to investigate a levy lid lift and asking residents to support the port and Greenbank Farm. This is a major undertaking and will require support of community groups.

## **8. FINANCIAL UPDATE**

Accountant Dawn Wilson discussed the profit-loss and budget-vs.-actual reports with Commissioners and answered questions.

## **9. EXECUTIVE DIRECTOR REPORT**

Executive Director Chris Michalopoulos shared his report with Commissioners and answered questions.

## **10. OLD BUSINESS**

### **10.1 Discussion: Wharf Rehabilitation Project Update Phase 1**

Doug Thompson, Thompson Environmental Services, gave a presentation on the current status of the Corps of Engineers progress and discussed how to proceed working with National Marine Fisheries Service (NMFS).

### **10.2 Action: Coupeville Ferry Letter**

The Commissioners discussed the ferry budget cuts. Commissioner Mostafavinassab noted that he attended the recent IRL meeting and the ferries have experienced a 10%



decline in walk on riders. He also noted there is an opening on the Ferry Advisory Committee. Contact Helen Price-Johnson if interested. He made the motion to approve the ferry support letter drafted by the Port of Coupeville. **Motion was seconded and passed unanimously.**

#### 10.3 Action: Marine Resource Council Board Seat

Commissioner Day noted the Marine Resource Council Board is not fully operational during winter months and has not yet received a response to his inquiries. He asked for this item to be tabled until he got a response.

#### 10.4 Discussion: Wharf Fire Suppression Update

Executive Director Chris Michalopoulos gave an update on the project status and discussed potential timelines, grants, and future needs.

#### 10.5 Discussion: Board and ED Reporting on Seminars

Executive Director Chris Michalopoulos discussed reporting and the Board's expectations.

#### 10.6 Discussion: Port Model EDC ADO

Commissioner Mishasek discussed the Port Model EDC ADO. It was noted that the POC does not have the capacity to be considered as Island County's EDC ADO.

### 11. NEW BUSINES

#### 11.1 Introduction: 2021 Tax Levy Lid Lift Strategy

Executive Director Chris Michalopoulos discussed the process for pursuing a tax levy lid lift for the Port of Coupeville. **Action: The Commissioners requested a resolution to pursue a tax levy lid lift for the Port of Coupeville be drafted and presented at the next meeting.**

#### 11.2 Introduction: Greenbank Farm Options

Executive Director Chris Michalopoulos discussed the progress for reviewing the current use restrictions and opportunities for the Greenbank Farm.

### 12. PRESIDING OFFICER'S REPORT

Commissioner Mostafavinassab had nothing to report.

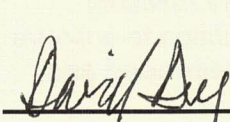
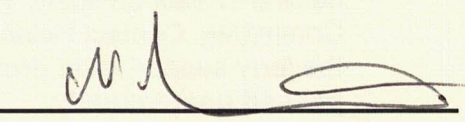
### 13. COMMITTEE REPORTS

Commissioner Mishasek gave updates from the Community Council Meeting.

### 14. ADJOURN

The meeting adjourned at 12:35 PM.



  
David Day  
John Mishasek  
Mohammad Mostafavinassab

**Next regular meeting: Wednesday, November 25th, 2020, 6 PM Via ZOOM Conference Call**

**Please Call in or Participate Via the Link Below:**

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**11.11.20/V2**