



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday, April 28, 2021 6 PM Via ZOOM Conference Call

Please Call in Using the Link/Credentials Below:

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Passcode: TA2008

Dial In By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

Passcode: 896163

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, and Community Administrative Specialist April Booth were present via ZOOM conference call.

4. CHANGES TO AGENDA

No changes were made to the agenda.

5. PUBLIC COMMENT - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

Kelsi Mottet of Oak Harbor spoke on behalf of the Conservation District and noted their upcoming program associated with the Whidbey Island Growers Association. They will be

touring selected farms this summer, creating networking opportunities and discussions of best practices amongst local farmers. They will be touring Greenbank Farm on May 19.

6. OLD BUSINESS

6.1 Discussion: Industrial Development District Update

- Draft Timeline of Accomplishments
- Draft Capital Finance Plan
- Findings Memorandum Support
- Communications Plan

Executive Director Chris Michalopoulos gave an update on the status of the Industrial Development District process. He touched on important dates and points of execution leading up to the June 9th, 2021, OPM.

7. NEW BUSINESS

7.1 Discussion: Executive Director Employment Contract

Executive Director Chris Michalopoulos shared that his contract will be expiring in May. Commissioners determined they will hold an Executive Session during the next May 12 meeting to review the contract and hold discussions.

7.2 Discussion: May 12th OPM Structure – Partial ED Attendance Required

Executive Director Chris Michalopoulos asked that Commissioners consider moving the May 12 meeting to a 6PM start time to accommodate his upcoming schedule. The Commissioners all agreed and asked that the change in time be publicly posted early and email notifications sent to regular attendees.

8. PUBLIC COMMENT

Marianne Burr of Coupeville noted she has sent an email regarding communication strategy around the Industrial Development District. She thanked the board for continuing down a positive path.


9. COMMISSIONER DISCUSSION


Commissioner Mohammad Mostafavinassab asked for the Commissioners to consider new laptops. The Commissioners tasked the Executive Director, Chris Michalopoulos, to present a few options based on price and performance.

Commissioner David Day emailed the Covid Response Team Update to share with the Commissioners.

10. ADJOURN

The meeting adjourned at 7:22 PM.


David Day (May 16, 2021 10:13 PDT)


John Mishasek (May 16, 2021 13:52 PDT)


Mohammad Mostafavinassab (May 16, 2021 19:08 PDT)

David Day

John Mishasek

Mohammad Mostafavinassab

Next regular meeting: Wednesday, May 12, 2021, 6PM Via ZOOM Conference Call

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Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

4/29/2021/V2












MINUTES POC MEETING APRIL 28 2021 V2

Final Audit Report

2021-05-17

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