



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
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## **REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**Wednesday, May 26, 2021 6 PM Via ZOOM Conference Call**

**Please Call in Using the Link/Credentials Below:**

**Join ZOOM via Internet:** <https://us04web.zoom.us/j/4715329291>

**Passcode: TA2008**

**Dial In By Phone: +1 669 900 6833**

**Meeting ID: 471 532 9291**

**Passcode: 896163**

### **MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, and Community Administrative Specialist April Booth were present via ZOOM conference call.

**4. CHANGES TO AGENDA**

No changes were made to the agenda.

**5. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

There was no public comment.

## 6. OLD BUSINESS

### 6.1 Discussion: Industrial Development District Update

- Draft Timeline of Accomplishments
- Draft Capital Finance Plan
- Findings Memorandum Support
- Communications Plan

Executive Director Chris Michalopoulos gave an update on the status of the Industrial Development District process. He touched on important dates and points of execution leading up to the June 9<sup>th</sup>, 2021, OPM. Commissioners discussed the IDD process and asked questions.

### 6.2 Discussion: Wharf Entryway Project Update – Risk Assessment & Benches

Executive Director Chris Michalopoulos gave an update on the wharf entryway project and the status on installing benches.

## 7. NEW BUSINESS

### 7.1 Introduction: Becca Heavrin Unit C-101 Art Gallery (Becca Heavrin Studios)

Becca Heavrin of Becca Heavrin Studios presented her plans for opening a studio/gallery in Unit C101 at Greenbank Farm.

## 8. PUBLIC COMMENT

Marianne Burr of Coupeville noted that the Port should be careful not to get ahead of themselves, that the community doesn't care about the timing, just that the projects will be accomplished. Be basic in how you communicate as you can't predict the future and you can't fix thirty years of neglect quickly. She also noted the importance in communicating that IDD funds are special funds for repairs.

Hollie Swanson of Greenbank Wine Shop, and tenant at Greenbank Farm, welcomed Becca Heavrin as a new tenant.

## 9. COMMISSIONER DISCUSSION

Commissioner John Mishasek inquired if a policy was needed regarding commissioners attending partial meetings and collecting per diems. **Staff was tasked with getting a legal opinion.**


Executive Director Chris Michalopoulos inquired if Commissioner Mishasek and Commissioner Day would like him to purchase laptops and both confirmed they did not need a new laptop at this time.


Executive Director Chris Michalopoulos gave an update on the fire suppression system at the Coupeville wharf and the expected impact on tenants.

Commissioner Mohammad Mostafavinassab noted that during a presentation at the IRTPO meeting, a traffic pattern map was shared and it was disclosed that the data comes from tracking cell phones.

## 10. ADJOURN

The meeting adjourned at 7:06 PM.

  
David Day (Jun 23, 2021 16:11 PDT)

  
John S. Mishasek (Jun 23, 2021 17:01 PDT)

  
Mohammad Mostafavinassab (Jun 23, 2021 20:02 PDT)

David Day

John Mishasek

Mohammad Mostafavinassab

**Next regular meeting: Wednesday, June 9, 2021, 10AM Via ZOOM Conference Call**

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**5/27/2021 v1**












# MINUTES POC MEETING MAY 26 2021

Final Audit Report

2021-06-24

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