



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday, July 28, 2021 6 PM Via ZOOM Conference Call

Please Call in Using the Link/Credentials Below:

Join ZOOM via Internet: <https://us04web.zoom.us/j/4715329291>

Passcode: TA2008

Dial In By Phone: +1 669 900 6833

Meeting ID: 471 532 9291

Passcode: 896163

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, and Community Administrative Specialist April Booth were present via ZOOM conference call.

4. CHANGES TO AGENDA

No changes were made to the agenda.

- 5. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

Patrick Kennedy of Greenbank, WA introduced himself and is considering the open Commissioner seat for District #3.

6. OLD BUSINESS

6.1 Discussion: On The Cove, LLC Credits

Executive Director Chris Michalopoulos discussed the need to reimburse On the Cove, LLC for the inconveniences caused by construction in the wharf units rented by Loretta and Richard Beaman. Commissioners discussed the dates and timeline and agreed to support the suggested two weeks credit on the café.

6.2 Discussion: Wharf Fire Suppression Project Update

Executive Director Chris Michalopoulos gave an update on the wharf fire suppression system installation.

6.3 Action: Notification of ISP Intent Letter to Apply for Possible Future Grants

Commissioner John Mishasek discussed the progress of the Broadband Action Team and the need to possibly apply for future grants.

7. NEW BUSINESS

7.1 Introduction: Staff Health Benefits

Executive Director Chris Michalopoulos discussed the need to provide health benefits for Port full-time staff. Commissioners discussed and tabled a decision until August.

7.2 Action: Community Administrative Specialist to 40 Hours/Week

Executive Director Chris Michalopoulos discussed adjusting the Community Administrative Specialist from 30 hours/week to 40 hours/week. John Mishasek made the motion that the new hire for the Community Administrative Specialist be hired at 40 hours per week. **Motion was seconded and passed unanimously.**

8. PUBLIC COMMENT

Patrick Kennedy of Greenbank noted the engaging discussion on the IDD, broadband project, and other Port business.

Marianne Burr of Coupeville noted the dramatic change in how the Port of Coupeville is operating and the professional manner it is conducting business.

9. COMMISSIONER DISCUSSION

Executive Director Chris Michalopoulos asked the Commissioners to consider implementing a salary for Commissioners.




Executive Director Chris Michalopoulos asked the Commissioners to schedule an early meeting on August 25th instead of 6 PM. It was determined there were too many conflicts.

Commissioner Mohammad Mostafavinassab reported notes from the recent IRTPO meeting.

Commissioner John Mishasek discussed notes from attended the WPPA Electric Vehicle Charging Webinar.

10. ADJOURN

The meeting adjourned at 7:22 PM.

 David Day (Aug 11, 2021 17:07 PDT)	 John S Mishasek (Aug 12, 2021 09:02 PDT)	 Mohammad Mostafavinassab (Aug 12, 2021 21:34 PDT)
David Day	John Mishasek	Mohammad Mostafavinassab

Next regular meeting: Wednesday, August 11, 2021, 10AM Via ZOOM Conference Call

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Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

8/2/2021/v2












MINUTES POC MEETING JULY 28 2021 V3

Final Audit Report

2021-08-13

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