



PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday August 11th, 2021, 10 AM Via ZOOM Conference Call
ZOOM Conference Will Be Used. Please Call in Using the
Link/Credentials Below:

Join ZOOM via Internet: <https://us02web.zoom.us/j/4715329291>
Passcode: TA2008

Dial in By Phone: +1 253 215 8782
Meeting ID: 471 532 9291
Passcode: 896163

MINUTES

- 1. WORK SESSION (9:45 – 10:00 AM):** Commission review of vouchers, payroll, and minutes.
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**

Commissioner David Day, Commissioner John Mishasek, Commissioner Mohammad Mostafavinassab, Executive Director Chris Michalopoulos, AND Port Accountant Dawn Wilson were present via ZOOM conference call.

5. CHANGES TO AGENDA

No changes to the agenda.

6. COMMISSIONER ACTION:

6.1 Approval of Minutes (July 14th Regular Meeting, July 28th Regular Meeting), Payroll, and Vouchers

- A. Commissioner John Mishasek moved to approve the Meeting Minutes of the July 14th Regular Meeting and July 28th Regular Meeting. **Motion was seconded and passed unanimously.**

- B. Commissioner David Day moved to approve the following vouchers, payroll, and electronic payment from **July** for payment. **Motion was seconded and passed unanimously.**

Voucher warrant numbers: 21-0801 through 21-0829	\$95,608.40
Payroll warrant number: 21-0830 through 21-0837	\$21,403.79
Electronic payments dates: (no voucher numbers needed)	<u>\$5587.70</u>
Total Payables:	<u>\$122,599.89</u>

- 7. PUBLIC COMMENT** - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

Marianne Burr of Coupeville complimented the August Port eNewsletter and encouraged further editions. She stated it was a great way to educate the public and to get them involved.

8. FINANCIAL UPDATE

Accountant Dawn Wilson discussed the profit-loss and budget-vs.-actual reports with Commissioners and answered questions. Commissioner Day asked how we mark up fuel and tasked the Executive Director to investigate making sure our margins are not compromised with the fluctuation in fuel costs.

9. EXECUTIVE DIRECTOR REPORT

Executive Director Chris Michalopoulos shared his report with Commissioners and answered questions.

10. OLD BUSINESS

10.1 Discussion: Wharf Fire Suppression Project Update

Executive Director Chris Michalopoulos gave an update on the Fire Suppression System at the Coupeville Wharf, noting that Commercial Fire Protection will be back to finish Phase 2 as soon as a backorder of sprinkler heads are delivered for installation.

10.2 Discussion: Industrial Development District Update

Executive Director Chris Michalopoulos discussed the Public Hearing date of September 22nd, 2021, for the IDD process. The Board agreed to support that date and a 7 PM starting time for more public participation.

10.3 Discussion: AJ Eisenberg Update – Mark Varljen

Mark Varljen, a former pilot, and community member presented the brief history and condition of the AJ Eisenberg Airport to the Board. The Board asked questions about funding and timing. Commissioner Day agreed, if his schedule allows, to meet with a representative of the Eisenberg family to discuss details. The board agreed that a meeting between the port and the Eisenberg family should occur.

10.4 Discussion: Health Benefits Update

Executive Director Chris Michalopoulos discussed the administrative needs through Costco to accomplish health benefits for qualifying staff members.

11. NEW BUSINESS

11.1 Introduction: Legislative Priorities Counsel of Governments

Commissioner David Day asked the Commissioners to produce a list of legislative priorities for 2022, due on or before the first Port meeting in September.

12. PUBLIC COMMENT

Marianne Burr of Coupeville shared her interest in the AJ Eisenberg Airport option for purchase but cautioned about rushing into it before due diligence was completed. She reminded the Board about how the Greenbank Farm was executed and how that affected the Port for years to come.

13. PRESIDING OFFICER'S REPORT

Commissioner David Day shared his attendance on the Coupeville Chamber of Commerce meeting discussing the Washington Film Association. Mr. Day also shared details of his meeting with Island County Commissioner Janet St. Clair and a representative with the Port of South Whidbey on the challenges to obtain permits through the United States Army Corp of Engineers.

14. COMMITTEE REPORTS

Commissioner David Day submitted a written report to the other commissioners and staff regarding his attendance at the COG meeting.

Commissioner John Mishasek shared an update on Phase 2 of the Broadband project and how fluid the process is when working with Internet Service Providers. He also shared that the Port should be prepared as an agency to be involved with a Camano Island broadband construction project.

Commissioner Mohammad Mostafavinassab shared information gleaned from a local constituent about economic development at the Greenbank Farm and how bringing more businesses to the farm under a new building would bring more revenue.


15. COMMISSIONER DISCUSSION


Commissioner John Mishasek discussed the ability to improve the soil at the Greenbank Farm through a process called Biochar.

Commissioner David Day shared his opinion that Port of Coupeville Commissioners should not receive a salary over and above per diems and would vote no if a motion was made.

16. ADJOURN

The meeting adjourned at 12:38 PM.


David Day (Sep 13, 2021 12:38 PDT)


John S. Mishasek (Sep 13, 2021 10:59 PDT)


Mohammad Mostafavinassab (Sep 13, 2021 21:54 PDT)

David Day

John Mishasek

Mohammad Mostafavinassab

Next regular meeting: Wednesday, August 25th, 2021, 6 PM Via ZOOM Conference Call

Please Call in or Participate Via the Link Below:

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United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

8.12.2021v2











MINUTES POC MEETING AUGUST 11 2021 V2

Final Audit Report

2021-09-14

Created:	2021-09-13
By:	April Booth (adminassistant@portofcoupeville.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6O37IPwjYA6bzeQ6IKZ1TJzVEIE dof5O

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