



P.O. Box 128, Greenbank, WA 98253 / 765 Wonn Road, Greenbank, WA 98253  
Telephone: (360) 222-3151, Fax: (360) 222-3484

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday, October 26, 2022, 6:00 PM Via ZOOM Conference Call as well as our physical meeting space at 765 Wonn Road, Jim Davis House, Greenbank, WA 98253.

**ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials Below:**  
<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZOCDBKd3dVYWNoNUpQcWRhdz09>

**Passcode: TA2008**  
**Dial In By Phone: 1 (253) 215-8782**  
**Meeting ID: 471 532 9291 Passcode: 896163**

Per Port of Coupeville Resolution #224, the regular meeting of the Board of Commissioners will be preceded by a work session at 5:45 PM

### MINUTES

1. **WORK SESSION (5:45 PM – 6:00 PM):** Commission review of vouchers.
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

Commissioner David Day, Commissioner John Mishasek, Executive Director Chris Michalopoulos, Port Accountant Dawn Wilson, Port Community Administrative Specialist Narissa Davis.

5. **CHANGES TO AGENDA:**

Executive Director Michalopoulos advised of time changes for Commissioner 3 position second interview that has been moved from 7:30 PM to 7:45 PM.

6. **COMMISSIONER ACTION:**

- 6.1 Approval of Vouchers. Commissioner Mishasek made a motion to approve the following vouchers from October 2022 for payment. **Motion was seconded and passed unanimously.**

Voucher Warrant Numbers	22-1037 through 22-1040	\$11,554.36
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7. **PUBLIC COMMENT:** *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to five minutes. If you have any documents to present to the Board, please hand them to the Port Executive Director prior to speaking.*

**No public comment.**

## 8. OLD BUSINESS

### 8.1 Discussion: Preliminary Budget and Capital Finance Plan Review

Commissioner Mishasek and Commissioner Day reviewed details of the Budget and Capital Finance Plan with Executive Director Michalopoulos and Accountant Wilson.

### 8.2 Discussion: Resolution #293 – Amending the Comprehensive Scheme of Harbor Improvements 2022 2023.

Commissioner Mishasek and Commissioner Day reviewed details of the Comprehensive Scheme of Harbor Improvements.

### 8.3 Discussion: Resolution #294 – Collection of an Industrial Development District (IDD) Levy for 2023.

Commissioner Mishasek and Commissioner Day reviewed details of the IDD for 2023.

### 8.4 Action: Resolution #295 – Approval of Public Works Board Grant for Broadband Project

Commissioner Day made a motion to approve Resolution #295 Public Works Board Grant for the Broadband Project. **Motion was passed unanimously.**

## 9. NEW BUSINESS

### 9.1 Action: District #3 Interviews

Commissioner Day and Commissioner Mishasek conducted interviews with first interview starting at 7:00 p.m. with John Callahan of Coupeville and second interview starting at 7:35 p.m. with Ann McDonald of Greenbank.

## 10. EXECUTIVE SESSION

[RCW 42.30.110](#) - (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;

Commissioners broke into executive session at 8:30 p.m. announcing a 20-minute session. Executive session ended at 8:50 p.m. No decisions were made during the Executive Session. Commissioner Mishasek made a motion to appoint John Callahan as Commissioner for District 3. **Motion was passed unanimously.**

**11. PUBLIC COMMENT**


No public comment.

**12. COMMISSIONER DISCUSSION**

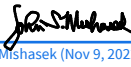
Commissioner Day expressed his appreciation to staff while on his trip abroad.

**13. ADJOURN**

Meeting adjourned at 9:00 p.m.

  
David Day (Nov 10, 2022 11:07 PST)

David Day, Vice President  
Commissioner District 1

  
John S Mishasek (Nov 9, 2022 21:58 PST)

John Mishasek, President  
Commissioner District 2

  
john K Callahan Jr (Nov 10, 2022 11:13 PST)

John Callahan  
Commissioner District 3

**Next Public Hearing: Tuesday, November 1<sup>st</sup>, 2022 at 6:00 p.m. Via ZOOM Conference as well as our physical meeting space at 765 Wonn Road, Jim Davis House, Greenbank, WA 98253.**

**Please Call in or Participate Via the Link Below:**

**Join ZOOM via Internet:**

**<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZOCDBkd3dVYWNoNUUpQcWRhdz09>**

**with Passcode: TA2008**

**Dial in By Phone: +1 669 900 6833**

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11.4.2022/V2











# MINUTES POC MEETING 26 October 2022 V2 draft

Final Audit Report

2022-11-10


Created:	2022-11-10
By:	Administrative Specialist (adminassistant@portofcoupeville.org)
Status:	Signed
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