



PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday December 28, 2022, 1:00 PM Via ZOOM Conference Call as well as our
physical meeting space at 765 Wonn Rd., Jim Davis House, Greenbank,
WA 98253.

**ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials
Below:**

<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZOCDBKd3dVYWNoNUpQcWRhdz09>

Passcode: TA2008 Dial

in By Phone: +1 253 215 8782

Meeting ID: 471 532 9291 Passcode: 896163

Per Port of Coupeville Resolution #224, the regular meeting of the Board of
Commissioners will be preceded by a work session at 9:45 AM

MEETING MINUTES

1. CALL TO ORDER:

Meeting started at 10:00 AM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner District 2 John Mishasek, Commissioner District 1 David Day, Commissioner District 3 John Callahan, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, Project Manager Mary Hogan.

4. CHANGES TO AGENDA

Remove section 9 Executive Session. Move 8.2 New Business after section 6 Public Comment. Commissioner Mishasek made a motion to approve changes to the agenda. Commissioner Day seconded the motion. **Motion passed unanimously.**

5. COMMISSIONER ACTION:

5.1 Approval of Vouchers

Commissioner Mishasek made a motion to approve vouchers. Commissioner Day seconded motion. Discussion occurred. **Motion did not pass.** Board reviewed errors of voucher report and Commissioner Day made a motion to approve vouchers as amended reflecting correction to report. Commissioner Callahan seconded motion. **Motion passed unanimously.**

Voucher warrant numbers:	22-1234 through 22-1245	\$12,803.82
Payroll:	EFT-1206	10,698.73
Electronic Vouchers:	EFT-1207 through EFT-1209	\$5,806.64
TOTAL VOUCHERS:		\$29,309.19

6. PUBLIC COMMENT - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Executive Director prior to speaking.*

No Public Comment.

7. OLD BUSINESS

7.1 Discussion: Wharf Update-Roof & Pile Projects

Executive Director Michalopoulos gave an update on the permit for the pile/cap project.

7.2 Discussion: Broadband Phase 2

Executive Director Michalopoulos gave an update on next steps in the process including and RFP for engineering & design work.

7.3 Discussion: Greenbank Farm Phase 3 Lighting-Stadium Lights

Commissioner Callahan made a motion to replace the current seven (7) grass parking lot lights. Discussion to remove the lights and not replace them occurred. Commissioner Mishasek and Commissioner Day voted no to the motion. **Motion did not pass.**

7.4 Discussion: Federal Procurement Policy Options - Mary Hogan

Commissioner Callahan offered to review the current draft policy and provide feedback.

8. NEW BUSINESS

8.1 Introduction: Board of Commissioners Officer Assignments for 2023

The Board discussed new officer roles for 2023.

- David Day President
- John Callahan Vice President
- John Mishasek Secretary Treasurer

Commissioner Mishasek made a motion to approve Board of Commissioners Officer Assignments. Commissioner Day seconded the motion. **Motion passed unanimously.**

8.2 Introduction: Greenbank Farm Solar - Colin Nackerman from edf Renewables

Colin Nackerman presented a program to utilize 20 – 75 acres of the Greenbank farm for a future solar project.

9 Executive Session - Planned ES Time is 20 Minutes

Per RCW 42.30.110 (1)(b), To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

The executive session was stricken from the agenda.

10 PUBLIC COMMENT

No Public Comment

11 COMMISSIONER DISCUSSION

12 ADJOURN

Meeting adjourned at 3:17 PM



David Day (Jan 12, 2023 13:15 PST)

David Day, President
Commissioner District 1



John K Callahan Jr (Jan 12, 2023 07:29 PST)

John Callahan, Vice President
Commissioner District 3



JOHN S. MISHASEK (Jan 12, 2023 09:54 PST)

John Mishasek, Secretary
Commissioner District 2

Next Public Meeting: Wednesday, January 11, 2023 at 10:00 AM Via Zoom Conference as well as our physical meeting space at 765 Wonn Road, Jim Davis House, Greenbank, WA 98253.

Please Call in or Participate Via the Link Below:

Join ZOOM via Internet:

<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZOCDBKd3dVYWNoNUpQcWRhdz09>

with **Passcode: TA2008**

Dial in By Phone: +1 669 900 6833

Meeting ID: 471 532 9291 with Passcode: 896163

Posted to: Port of Coupeville Web Page -- www.portoc.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgruop.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

01.11.2023/V5











MINUTES POC MEETING 28 DECEMBER 2022 V5

Final Audit Report

2023-01-12

Created:	2023-01-11
By:	Administrative Specialist (adminassistant@portofcoupeville.org)
Status:	Signed
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