



PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Wednesday October 25th, 2023, 1 PM Via ZOOM Conference Call
ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials
Below:**

<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZ0cDBKd3dVYWNoNUUpQcWRhdz09>

**with Passcode: TA2008
Dial in By Phone: +1 669 900 6833
Meeting ID: 471 532 9291 with Passcode: 896163**

MINUTES

1. CALL TO ORDER

Meeting started at 1:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioner District 1 David Day, Commissioner District 2 John Mishasek, Commissioner District 3 John Callahan, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, Project Manager Mary Hogan, Community Administrative Specialist Muri Mitschak

4. CHANGES TO AGENDA

No changes.

5. PUBLIC COMMENT - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

No Public Comment.

6. COMMISSIONER ACTION:

6.1 Approval of Vouchers.

Voucher Warrant Numbers:	23-1032-23-1044	\$72,748.51
Payroll:	EFT-1009	\$11,269.89
Electronic Vouchers	EFT- 1010-1013	\$8,276.06
TOTAL VOUCHERS:		\$92,294.46

Commissioner Callahan made a motion to approve the vouchers. **Motion passed unanimously**

7. OLD BUSINESS

7.1 Discussion: 2024 Preliminary Draft Budget

Commissioners provided feedback on the 2024 draft budget. Dawn Wilson and Executive Director Michalopoulos supported questions and the updating of the draft budget.

7.2 Discussion: Comprehensive Scheme of Harbor Improvements Draft Review

Commissioners discussed the formatting of the Comprehensive Scheme of Harbor Improvements and scheduling the projects, included in the Capital Finance Plan.

7.3 Discussion: Resolution #302 - Amending Comprehensive Scheme of Harbor Improvements

Commissioners reviewed Resolution #302. No changes were made.

7.4 Discussion: Resolution #301 - Collection of an Industrial Development District (IDD) Levy for 2024

Commissioners reviewed Resolution #301. Commissioner Callahan presented the idea of spreading out the IDD funding over a longer period of time.

7.5 Discussion: Resolution #303 - 2024 Budget Levy Approval

Commissioners reviewed Resolution #303. No changes were made. Commissioners requested financial numbers from Island County before this is approved.


7.6 Discussion: Resolution #304 - 2024 Budget Levy IDD Approval

Commissioners reviewed Resolution #304. No changes were made. Commissioners requested financial numbers from Island County before this is approved.

8. PUBLIC COMMENT - *This time is set aside for members of the public to speak to the Board regarding subjects of concern, interest, or items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please email them to the Port Executive Director prior to the meeting.*

Angela Ewart, who is running for Commissioner District 3, introduced herself.

9. ADJOURNED at 2:07 PM


David Day (Nov 14, 2023 14:39 PST)

David Day, President
Commissioner District 1


JOHN S. MISHASEK (Nov 14, 2023 15:21 PST)

John Mishasek, Vice President
Commissioner District 2


John K Callahan Jr (Nov 14, 2023 17:02 PST)

John Callahan, Secretary
Commissioner District 3

Next Special Meeting Public Hearing: Wednesday, November 1st, 2023, 1 PM

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Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

10.31.2023/V3

MINUTES POC MEETING 25 October 2023











draft V5

Final Audit Report

2023-11-15


Created:	2023-11-14
By:	Administrative Specialist (adminassistant@portofcoupeville.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAsNJQBr_BPImyr9TShCK-CU9vDA4wAiW1

"MINUTES POC MEETING 25 October 2023 draft V5" History


-  Document created by Administrative Specialist (adminassistant@portofcoupeville.org)
2023-11-14 - 6:07:55 PM GMT- IP address: 66.235.71.5
-  Document emailed to commissioner1@portofcoupeville.org for signature
2023-11-14 - 6:09:51 PM GMT
-  Email viewed by commissioner1@portofcoupeville.org
2023-11-14 - 10:38:14 PM GMT- IP address: 67.168.64.47
-  Signer commissioner1@portofcoupeville.org entered name at signing as David Day
2023-11-14 - 10:39:41 PM GMT- IP address: 67.168.64.47
-  Document e-signed by David Day (commissioner1@portofcoupeville.org)
Signature Date: 2023-11-14 - 10:39:43 PM GMT - Time Source: server- IP address: 67.168.64.47
-  Document emailed to commissioner2@portofcoupeville.org for signature
2023-11-14 - 10:39:46 PM GMT
-  Email viewed by commissioner2@portofcoupeville.org
2023-11-14 - 11:20:40 PM GMT- IP address: 67.168.66.196
-  Signer commissioner2@portofcoupeville.org entered name at signing as JOHN S MISHASEK
2023-11-14 - 11:21:20 PM GMT- IP address: 67.168.66.196
-  Document e-signed by JOHN S MISHASEK (commissioner2@portofcoupeville.org)
Signature Date: 2023-11-14 - 11:21:22 PM GMT - Time Source: server- IP address: 67.168.66.196
-  Document emailed to commissioner3@portofcoupeville.org for signature
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2023-11-15 - 1:00:51 AM GMT- IP address: 24.143.82.61

 Signer commissioner3@portofcoupeville.org entered name at signing as John K Callahan Jr

2023-11-15 - 1:02:25 AM GMT- IP address: 24.143.82.61

 Document e-signed by John K Callahan Jr (commissioner3@portofcoupeville.org)

Signature Date: 2023-11-15 - 1:02:27 AM GMT - Time Source: server- IP address: 24.143.82.61

 Agreement completed.

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