



PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday May 14th, 2025, 10 AM Via ZOOM Conference Call as well as our physical meeting space at 765 Wonn Rd., Jim Davis House, Greenbank, WA 98253. **ZOOM Conference Link/Credentials Below:**

[https://us02web.zoom.us/j/89752790829?pwd=bEkwZVZSK0tybm5kTENMME
NyU0dndz09](https://us02web.zoom.us/j/89752790829?pwd=bEkwZVZSK0tybm5kTENMME
NyU0dndz09)

with Passcode: 880432
Dial in By Phone: +1 253 215 8782
Meeting ID: 897 5279 0829
Passcode: 880432

MINUTES

1. CALL TO ORDER

Meeting was called to order at 10 am.

2. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Commissioner District 1 Marianne Burr, Commissioner District 2 John Mishasek, Commissioner District 3 Martin Vandepas, Executive Director Chris Michalopoulos, Project Manager Mary Hogan.

4. CHANGES TO AGENDA

5. PUBLIC COMMENT - *This time is for the public to address the Commissioners on agenda items or other concerns. The Board will consider all comments but typically will not take immediate action. Please state your name and city of residence and limit comments to 5 minutes.*

No Public Comment

6. COMMISSIONER ACTION:

6.1 Approval of Minutes (April 9th Regular Meeting, April 22nd Workshop, April 23rd Regular Meeting, and April 25th Emergency Meeting) and Vouchers.

Commissioner Mishasek motioned to approve the minutes from the April 9th Regular Meeting, April 22nd Workshop, April 23rd Regular Meeting and April 25th Emergency Meeting.

Motion passed unanimously.

Commissioner Vandepas motioned to approve May 14th vouchers.

Motion passed unanimously.

Voucher Warrant Numbers:	25-0501 – 25-0534	\$194,728.85
Electronic Vouchers	EFT-0501 – EFT- 0503	\$19,148.84
TOTAL VOUCHERS:		\$213,877.69

7. EXECUTIVE DIRECTOR REPORT – COMPREHENSIVE

7.1 Broadband Project

Executive Director provided updates on the Broadband Project.

7.2 Greenbank Farm Barn A & Barn B Roof Replacement

Executive Director provided updates on Barn A and Barn B Roof Replacements at the Greenbank Farm.

7.3 Wharf Bulkhead Repair Project

Executive Director provided updates on the Bulkhead Project at the Coupeville Wharf.

7.4 Greenbank Farm Pond Project

Executive Director provided updates on the Pond Project at the Greenbank Farm.

8. NEW BUSINESS

8.1 Introduction: Kristin Benson – Unit C-103 Business Plan (11:00 AM)

Kristin Benson and Debra Parrish presented their business Arline & Stella.

8.2 Action: Resolution #320 - Tort Claim Agent

Commissioner Mishasek moved to approve Resolution #320. Commissioners Discussed.

Motion passed unanimously.

8.3 Discussion: Long Term Financial Planning Options
Commissioners discussed long-term financial planning looking forward five (5) years and propose making a workshop for future discussion.

9. OLD BUSINESS

9.1 Action: Change Order #2 – Barn B Emergency Roof Repair

Commissioner Vandepas moved to repeal the previous change order and moved to approve Change Order #2 numbered 539 dated May 8, 2025 to the amount of \$102,244.80 Motion passed unanimously.

10. COMMISSIONER REPORTS

Commissioner Vandepas shared what occurred at the IRTPO meeting.
Commissioners Mishasek and Burr reviewed their experience at the Water Fest.

11. COMMISSIONER DISCUSSION

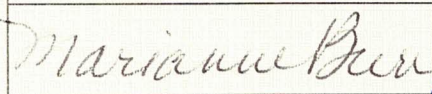
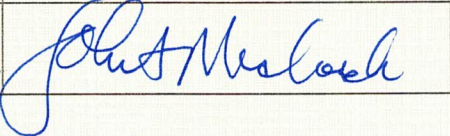
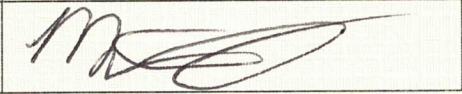
Commissioner Vandepas shared he is not running for reelection.

12. PUBLIC COMMENT

Hollie Swanson shared concern that businesses need to be open more than 3 days a week at the Greenbank Farm.

13. ADJOURN

Meeting is adjourned at 12:01 pm.

Marianne Burr, President Commissioner District 1	John Mishasek, Vice President Commissioner District 2	Martin Vandepas, Secretary Commissioner District 3
		

Next Open Public Meeting: Wednesday May 28th, 2025, 1 PM

ZOOM Conference will be used as well as our physical meeting space at 765 Wonn Rd., Jim Davis House, Greenbank, WA 98253. Please Call in Using the Link/Credentials Below:
Join ZOOM via Internet:

<https://us02web.zoom.us/j/82888742815?pwd=Sk8yekFyZ3o5eIQzZlkyMUFyVk5Edz09>

Meeting ID: 828 8874 2815 Passcode: 237266

Dial in By Phone: +1 253 215 8782

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Passcode: 237266

Posted to: Port of Coupeville Web Page -- www.portofcoupeville.org
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

5.14.2025/V1

