PORT OF COUPEVILLE

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Wednesday November 12th, 2025, 10 AM Via ZOOM Conference Call
ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials Below:
https://us02web.zoom.us/j/89752790829?pwd=bEkwZVZSK0tybm5kTENMMENyU0dndz09

with Passcode: 880432
Dial in By Phone: +1 253 215 8782
Meeting ID: 897 5279 0829 Passcode: 880432

MINUTES

1. **CALL TO ORDER REGULAR MEETING**
   Meeting was called to order at 10 AM.

2. **ROLL CALL**
   Commissioner District 1 Marianne Burr, Commissioner District 2 John Mishasek, Executive Director Chris Michalopoulos, Accountant Dawn Wilson, Project Manager, Mary Hogan.

3. **CHANGES TO AGENDA**
   No Changes to agenda.

4. **COMMUNITY INPUT** - *This time is for the public to address the Commissioners on agenda items or other concerns. The Board will consider all comments but typically will not take immediate action. Please state your name and city of residence and limit comments to 5 minutes.*
   No Public Comment

5. COMMISSIONER ACTION:

5.1 Approval of Minutes (October 8th Hearing & Regular Meeting, October 22nd Regular Meeting and October 29th Hearing & Regular Meeting) and Vouchers.

Commissioner Mishasek motioned to approve the minutes from the October 8th Hearing & Regular Meeting and October 29th Hearing & Regular Meetings. Motion passed unanimously.

Commissioner Burr motioned to approve November 12, 2025 vouchers. Motion passed unanimously.

Commissioner Burr motioned to approve and November 3, 2025 vouchers. Motion passed unanimously.

Voucher Warrant Numbers:	**25-1101 – 25-1130**	**$40548.76**
Electronic Vouchers	**EFT-1101 – EFT- 1106**	**$29244.00**
TOTAL VOUCHERS:		**$69792.76**

6. EXECUTIVE DIRECTOR REPORT – COMPREHENSIVE

6.1 Broadband Project

Executive Director Michalopoulos gave an update for the Broadband Project.

6.2 Coupeville Wharf Dock & Bulkhead Project

Executive Director Michalopoulos gave an update on the Dock and Bulkhead Project.

6.3 Greenbank Farm Pond Project

Executive Director Michalopoulos gave an update on the Greenbank Farm Pond Project.

7. OLD BUSINESS

7.1 Action: 2026 Draft Budget

Commissioner Mishasek moved to approve the 2026 Draft Budget. Motion passes unanimously.

7.2 Action: Resolution #323 - Collection of an Industrial Development District Levy (IDD) for 2026

Commissioner Mishasek moved to approve Resolution #323-Collection of an Industrial Development District Levy for 2026. Motion passes unanimously.

7.3 Action: Resolution #324 - Amending the Comprehensive Scheme of Harbor Improvements 2026

Commissioner Mishasek moved to approve Resolution #324- Amending the Comprehensive Scheme of Harbor Improvements 2026. Motion passes unanimously.

7.4 Action: Resolution #325 - 2026 Budget Levy Approval

Commissioner Mishasek moved to approve Resolution #325- 2026 Budget Levy Approval. Motion passes unanimously.

7.5 Action: Resolution #326 - 2026 IDD Budget Levy Approval

Commissioner Mishasek moved to approve Resolution #326- 2026 IDD Budget Levy Approval. Motion passes unanimously.

8. EXECUTIVE SESSION (11:00 AM) – 30 Minutes – RCW 42.30.110
(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ES began at 10:58 AM and ended at 11:28 AM. No decisions were made during the ES and no discussion after the ES.

9. COMMISSIONER DISCUSSION
Commissioner Mishasek reported from the Economic Vitality meeting from CHWA that a valve test on Front Street failed during a fire inspection by Central Whidbey Fire Department. Commissioners discussed meetings in November and December. Moved the November 26th meeting to Tuesday, November 25th at 1pm. Moved the December 24th meeting to December 23rd at 1 pm.

10. COMMUNITY INPUT - *This time is for the public to address the Commissioners on agenda items or other concerns. The Board will consider all comments but typically will not take immediate action. Please state your name and city of residence and limit comments to 5 minutes.*
Leif; Coupeville: Whidbey gardening workshop spoke about the Whidbey Water Issue.

11. ADJOURN
Meeting is adjourned at 11:31 AM.

Marianne Burr, President Commissioner District 1	John Mishasek, Vice President Commissioner District 2	Secretary Commissioner District 3
Marianne Burr	John Mishasek	

Next Meeting: Wednesday, November 26th, 2025, 1 PM
ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials Below:
Join ZOOM via Internet:
https://us02web.zoom.us/j/82888742815?pwd=Sk8yekFyZ3o5elQzZlkyMUFyVk5Edz09

Meeting ID: 828 8874 2815 Passcode: 237266

Dial in By Phone: +1 253 215 8782
Meeting ID: 828 8874 2815
Passcode: 237266

Posted to: **Port of Coupeville Web Page -- www.portofcoupeville.org**
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

10.30.2025/V2