PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank
Telephone: (360) 222-3151, Fax: (360) 222-3484

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Tuesday February 24th, 2026, 1 PM Via ZOOM Conference Call
ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials Below:

https://us02web.zoom.us/j/82888742815?pwd=Sk8yekFyZ3o5elQzZlkyMUFyVk5Edz09

Meeting ID: 828 8874 2815 Passcode: 237266

Dial in By Phone: +1 253 215 8782
Meeting ID: 828 8874 2815
Passcode: 237266

MINUTES

1. **CALL TO ORDER**

Meeting called to order at 1:00 pm.

2. ROLL CALL

Commissioner District 1 Marianne Burr, Commissioner District 2 John Mishasek, Commissioner District 3 Shane Clyburn, Executive Director Chris Michalopoulos, Project Manager Mary Hogan, Accountant Dawn Wilson

2. **CHANGES TO AGENDA**
   No Changes

3. **PUBLIC COMMENT -** *This time is for the public to address the Commissioners on agenda items or other concerns. The Board will consider all comments but typically will not take immediate action. Please state your name and city of residence and limit comments to 5 minutes.*

Song Parent, Greenbank: Executive Director application, meet and greet.
Debra Parish, Coupeville: Executive Director application, meet and greet.

5. COMMISSIONER ACTION:

5.1 Approval of Vouchers

Commissioner Clyburn moved to approve the Vouchers dated February 24, 2026. Motion passed unanimously.

Voucher Warrant Numbers:	26-02201 – 26-0210	$16,253.43
Electronic Vouchers	EFT-0201 – EFT-0203	$15,413.34
TOTAL VOUCHERS:		$31,666.77

6. FINANCIAL UPDATE – Dawn Wilson

Accountant Dawn Wilson provided financial updates. Commissioners discussion followed.

7. OLD BUSINESS

7.1 Discussion – Executive Director Recruitment Strategy

Executive Director Michalopoulos and Commissioners discuss Executive Director Recruitment Strategy.

7.2 Discussion – 2025 Events Review

Project Manager Hogan provided financial overview of 2025 Events. Commissioners discussed future ways to lower labor costs.

8. COMMISSIONER DISCUSSION

Commissioner Mishasek discussed Musselfest and how much planning CHWA puts into it. The internet connectivity is an issue for downtown Coupeville. He is interested in students competing to learn more about wind energy.

9. COMMISSIONER REPORTS

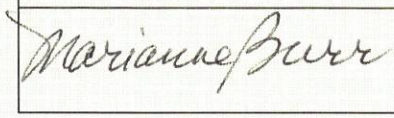
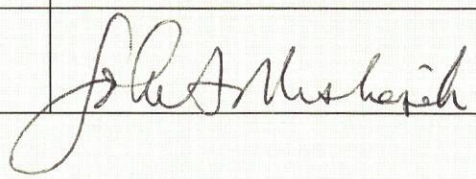
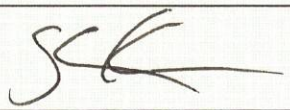
Commissioner Burr discussed the speed reduction on Island County Roads.

10. PUBLIC COMMENT

Song Parent, Greenbank: Event review, appreciates the efforts and listening to the tenants regarding the events. Reiterated a chance to have tenant panel with the Executive Director candidates. The events bring the community and the tourists. Gave Commissioner Mishasek kudos on the wind idea.

Hollie Swanson, Greenbank: The Management Group had a band of volunteers and thinks bringing the community here strengthens the community and will bring volunteers back.

11. ADJOURN
Meeting is adjourned at 2:34 PM.

Marianne Burr, President Commissioner District 1	John Mishasek, Vice President Commissioner District 2	Shane Clyburn, Secretary Commissioner District 3
		

Next Regular Public Meeting – Tuesday, March 10h, 2026, 1 PM

https://us02web.zoom.us/j/89752790829?pwd=bEkwZVZSK0tybm5kTENMMENyU0dndz09

with Passcode: 880432
Dial in By Phone: +1 253 215 8782
Meeting ID: 897 5279 0829 Passcode: 880432

Posted to: **Port of Coupeville Web Page -- www.portofcoupeville.org**
United States Post Office – Coupeville & Greenbank, Washington
Whidbey News Times – editor@whidbeynewsgroup.com
Town of Coupeville – clerktreasurer@townofcoupeville.org

3.2.2026/V1