



# PORT OF COUPEVILLE

PO Box 128, Greenbank, WA 98253 // 765 Wonn Road, Greenbank  
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## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

**Tuesday March 24<sup>th</sup>, 2026, 1 PM Via ZOOM Conference Call**  
**ZOOM Conference Will Be Used. Please Call in Using the Link/Credentials**  
**Below:**

<https://us02web.zoom.us/j/82888742815?pwd=Sk8yekFyZ3o5elQzZlkyMUFyVk5Edz09>

**Meeting ID: 828 8874 2815 Passcode: 237266**

**Dial in By Phone: +1 253 215 8782**

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## MINUTES

### 1. CALL TO ORDER

Meeting was called to order at 1:00 PM.

### 2. ROLL CALL

Commissioner District 1 Marianne Burr, Commissioner District 2 John Mishasek,  
Commissioner District 3 Shane Clyburn, Executive Director Chris Michalopoulos,  
Project Manager Mary Hogan, Accountant Dawn Wilson.

### 3. CHANGES TO AGENDA

No Changes to Agenda

**4. PUBLIC COMMENT** - *This time is for the public to address the Commissioners on agenda items or other concerns. The Board will consider all comments but typically will not take*

immediate action. Please state your name and city of residence and limit comments to 5 minutes.

Hollie Swanson, Greenbank: Speaking for herself only, concerns about relying on Executive Director and not seeking out other opinions in the community. Tenant input regarding leadership style of new Executive Director. Recommends including the community since the tax payer monies don't cover the costs.

Cathy Kind, Oak Harbor: Would recommend a different kind of Executive Director that would bring the Port into the future, tough times for vendors since tourism is down.

## 5. COMMISSIONER ACTION:

### 5.1 Approval of Vouchers

**Commissioner Clyburn motioned to approve March 24th vouchers.  
Motion passed unanimously.**

Voucher Warrant Numbers:	26-0329 – 26-0337	\$11,715.01
Electronic Vouchers	EFT-0306 – EFT- 0307	\$15,670.92
<b>TOTAL VOUCHERS:</b>		<b>\$27,385.93</b>

## 6. FINANCIAL UPDATE – Dawn Wilson Audit Results

Accountant Dawn Wilson gave financial update and audit results.

## 7. EXECUTIVE SESSION – 30 Minutes – **RCW 42.30.110 (g)**

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive session started at 1:21 PM and exited at 1:51 PM. No decisions were made during the executive session.

## 8. COMMISSIONER DISCUSSION

Commissioner Burr confirmed her research that the Port is following Executive Session RCW's for our ED recruitment process. Commissioner Clyburn commented on the inaccuracy of the Whidbey News Times article. Executive Director Michalopoulos discussed the dates and starting times for the March 31<sup>st</sup> and April 1<sup>st</sup> Special Meetings.

## 9. COMMISSIONER REPORTS

No Commissioner Reports

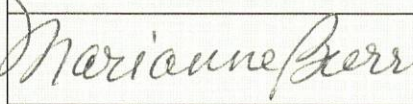
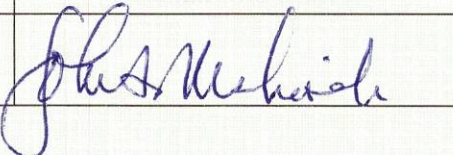

## 10. PUBLIC COMMENT

Marianne Adams, Greenbank: Wanted to understand what an executive session was.

Hollie Swanson, Greenbank: Would like the public to have feedback in hiring ED.  
 Song Parent, Greenbank: Sought clarification on next special meeting dates and times.  
 Cathy Kind, Oak Harbor: Echoed Hollie Swansons public comment and requested Commissioner check ins to the businesses.

**11. ADJOURN**

**Meeting was adjourned at 2:05 PM.**

Marianne Burr, President Commissioner District 1	John Mishasek, Vice President Commissioner District 2	Secretary, Shane Clyburn Commissioner District 3
		

**Next Special Public Meetings – Tuesday, March 31<sup>st</sup> 10 AM and April 1<sup>st</sup> 2026 2:30 PM**

**<https://us02web.zoom.us/j/4715329291?pwd=SnZFZmZOcDBKd3dVYWNoNUpQcWRhdz09&omn=87914396449>**

**Dial in By Phone: +1 253 215 8782**  
**Meeting ID: 471 532 9291**  
**Passcode: TA2008**

**Posted to:** Port of Coupeville Web Page -- [www.portofcoupeville.org](http://www.portofcoupeville.org)  
 United States Post Office – Coupeville & Greenbank, Washington  
 Whidbey News Times – [editor@whidbeynewsgroup.com](mailto:editor@whidbeynewsgroup.com)  
 Town of Coupeville – [clerktreasurer@townofcoupeville.org](mailto:clerktreasurer@townofcoupeville.org)

3.25.2026/V1

